

University Senate Curricula and Courses Committee
Minutes
12:00pm Wednesday, 20 November 2013
Senate Meeting Room

I. **Opening business**

- A. Meeting called to order at 12:03pm
- B. Welcome
- C. Regrets: Casey Cobb, Deborah McDonald, Maria Ana O'donoghue, Cody Grant
- D. Minutes of 30 October Meeting were eApproved
- E. We will next meet on 4 December 2013

II. **Report of the Chair/Representative**

- A. University Senate – The residency proposal put forth by Sally Reis was retracted pending further investigation. The CA1 guideline revisions were approved with minor changes, and a suggestion to postpone accepting them pending other Gen Ed guidelines changes was curtailed.
- B. Senate Exec - The syllabus proposal that came to the Senate C&CC from Scholastic Standards and Faculty Standards was discussed during the Senate Exec meeting. A representative of AAUP suggested that this proposal could affect work conditions, Chair Schultz conferred with faculty members of the AAUP board, and the proposal was returned to Scholastic Standards for reconsideration after the amendments Senate C&CC made at its previous meeting. E. Schultz presented further changes that the Scholastic Standards Committee has made to the motion. He suggested that a phrase could be eliminated without loss of meaning; the Senate C&C discussed the insertion of language related to academic misconduct; D. Hanink questioned how specific language need to be regarding grade assessment; K. Labadorf wondered if a more specific syllabus was more helpful or less helpful in grade disputes; E. Schultz said that a he was glad for more specific language in a dispute that his department is currently reviewing. E. Schultz asked L. Wright to give the student perspective; she felt a specific syllabus was important so that students know what to expect and can evaluate their progress in the course; she also noted that students should be given their midterms back for review. Senate C&CC inserted a phrase referring to the need for information on grading in the syllabus.
- C. GEOC – Announcements for the Provost's Office Grant Competition have gone out on the GEOC website and the Daily Digest; forms for the GEOC's Course Alignment project are due today and will be discussed at tomorrow's meeting.

D. UICC – Nothing to report; the committee will meet for the last time this semester on 5 December.

E. Curriculum Advisory (“workflow”) group – The group met this past Monday (11/18/13) and the process has resumed. E. Schultz, K. Piantek, and M. Darre will meet to beta test the system with the College of Agriculture. Relative to the discussion about what information needs to be in CAR, K. Piantek explained an issue that the GEOC is currently reviewing about how fully a CAR revision form needs to be filled out for minor changes to a course; M. Darre suggested that as long as the change does not affect content, Gen Ed related boxes do not necessarily need to be filled out; E. Schultz asked if it is that onerous to ask people to fill in the boxes and check the guidelines for their course; he suggested that it could be informal alignment opportunity. K. Labadorf asked if the CAR form should have a question about the availability of Library resources for each course; it was noted that whole programs (Chinese and Arabic, e.g.) have been approved without checking on the availability of adequate library resources; major library resource purchases can present budget-related issues that need to be conveyed to library as soon as possible; E. Schultz suggested that the Senate C&C invite Martha Bedard, Vice Provost of Libraries, to speak with them in the early Spring.

III. Other Committee Reports

A. Growth and Development Committee – Nothing to report

B. Diversity – R.H. Chinchilla reported that the committee met with Provost Choi; the group discussed the creation of a website, looking into an exit interview with minority students who leave the school (although this was thought to be potentially problematic), adding a checklist about diversity of candidate pools to job searches, and asking all junior faculty to take courses on teaching and learning to promote retention since many people (especially in sciences/social sciences) have never actually taught a class. It was noted that not enough attention was being paid to diversity in the humanities and social sciences during the last hiring round. E. Schultz noted that his department is doing a race/gender blind search at the start.

C. Standing Honors Board – D. Hanink reported that some Pre-law UNIV 3995 Special Topics courses are being submitted.

IV. Old Business

A. Revised 1000- or 2000-level courses

1. Motion # **SENCC1314-37** (P. Bedore, M. Buck) ENGL 2409 The Modern Novel (course description)

Note: This course revision has been reviewed and approved for Content Area 1 Arts and Humanities by the General Education Oversight Committee

Discussion

The economy of wording in the course description inspired the suggestion that the word “major” could be omitted; this sparked a lively debate on which G&S operetta the song “I am

the Very Model of a Modern Major-General” came from, *H.M.S. Pinafore* or *Pirates of Penzance*. (The correct answer is *Pirates of Penzance*.) The chair requests a performance of an excerpt at an upcoming meeting. He reminds the committee that the Senate doesn’t read the Committee’s reports and is not likely to notice if the committee changes its name to Curricula and Courses Chorus.

Motion **SENCC1314-37** passed.

Note: All courses below been reviewed and approved for Q Competency by the General Education Oversight Committee

2. Motion # **SENCC1314-38** (M. Darre, R.H. Chinchilla) MATH 1011Q Introduction to College Algebra and Mathematical Modeling (instructional pattern)

Discussion

No grading scheme is supplied in the syllabus.

Motion **SENCC1314-38** passed.

3. Motion # **SENCC1314-39** (L. Wright, K. Labadorf) MATH 1060Q Precalculus (recommended preparation)

Discussion

M. Buck noted that MATH 1010 was inactivated last year, so could be struck from description. ALEKS test is being implemented so recommended prep is bringing this in line with practice.

Motion **SENCC1314-39** passed.

4. Motion # **SENCC1314-40** (M. Buck, D. Hanink) MATH 1071Q Calculus for Business and Economics (recommended preparation)

Discussion

E. Schultz asked what a “qualifying score” was specifically; the committee believed it was a 60 or 61. How will students know if they met the recommended prep if this score is not specified? E. Schultz asked the committee if the lack of a specific score bothered them; P. Bedore said no because it is only “recommended” not required; K. Labadorf noted that passing scores were posted online and varied by course; P. Bedore noted that students can only take the test five times and that it must be taken to transition between courses. Language was found online to indicate that the exam score might be a requirement not a recommendation for taking courses; E. Schultz asked if the committee wanted to proceed; P. Bedore expressed that she would prefer clarification; She noted that the requirement was lifted for the Spring but preferred that the Senate C&C secure a permanent answer before moving forward. L. Wright questioned why the bar was lifted in the Spring and suggested that students who didn’t want to take math would do it in Spring because of this; it was clarified that this was just for Spring 2014 on a trial basis, not for every Spring semester. The committee also considered that there might be a diversity issue with the ALEKS test. A motion was made (P. Bedore, D. Hanink) to table the proposal pending further clarification of the recommendation/requirement question. The motion to table passed unanimously. E. Schultz agreed to confer with the proposers and noted that the the committee may need to revisit its prior approval of MATH 1060Q at the next meeting.

5. Motion # **SENCC1314-41** (P. Bedore, L. Wright) MATH 1131Q Calculus I (prerequisites)

Discussion

None

Motion **SENCC1314-41** passed.

6. Motion # **SENCC1314-42** (M. Darre, M. Buck) MATH 1132Q Calculus II (prerequisites)

Discussion

None

Motion **SENCC1314-42** passed.

7. Motion # **SENCC1314-43** (P. Bedore, M. Darre) MATH 1151Q Honors Calculus I (prerequisites)

Discussion

None

Motion **SENCC1314-43** passed.

8. Motion # **SENCC1314-44** (M. Darre, K. Ladodorf) MATH 1152Q Honors Calculus II (prerequisites)

Discussion

None

Motion **SENCC1314-44** passed.

9. Motion # **SENCC1314-45** (M. Buck, L. Wright) MATH 2141-2142Q Advanced Calculus I, II (course substitutions)

Discussion

None

Motion **SENCC1314-45** passed.

10. Motion # **SENCC1314-46** (D. Hanink, P. Bedore) MATH 2143-2144Q Advanced Calculus III, IV (course substitutions)

Discussion

None

Motion **SENCC1314-46** passed.

B. The GEOC recommends the following new course for inclusion in Content Area 3 Science and Technology (non-Lab):

1. Motion # **SENCC1314-47** (M. Buck, K. Labadorf) PHAR 1005 Molecules in the Media

Note: In response to concerns expressed by GEOC and Senate C&CC about whether non-majors would have an adequate level of preparation for the course, the proposers submitted a revised syllabus and some additional details

Discussion

None

Motion **SENCC1314-47** passed.

C. The GEOC recommends the following 3000- and 4000-level deletions of W competency courses:

1. Motion # **SENCC1314-48** (D. Hanink, P. Bedore) EEB 3209W Soil Degradation and Conservation

Discussion

None

Motion **SENCC1314-48** passed.

2. Motion # **SENCC1314-49** (M. Darre, L. Wright) EEB 4251W Medical Entomology

Discussion

None

Motion **SENCC1314-49** passed.

3. Motion # **SENCC1314-50** (M. Darre, M. Buck) EEB 4253W Concepts of Applied Entomology

Discussion

None

Motion **SENCC1314-50** passed.

4. Motion # **SENCC1314-51** (L. Wright, K. Labadorf) ENGL 3119W Modern English Literature

Discussion

None

Motion **SENCC1314-51** passed.

Meeting adjourned at 1:30PM.

Attendees: Eric Schultz (Chair), Pamela Bedore, Marianne Buck, Kathleen Labadorf, Michael Darre, Dean Hanink, Lotaya Wright, Rosa Helena Chinchilla

Respectfully Submitted: Karen Piantek and Pamela Bedore