

University Senate Curricula and Courses Committee Minutes

Meeting Subtitle: "Get Used to Disappointment"

12:30pm Tuesday, 2 March, 2016

Senate Conference Room

I. **Opening business**

- A. Meeting called to order at 12:33pm
- B. Welcome
- C. Regrets: Maria Ana O'Donoghue
- D. Minutes of 17 February meeting were approved unanimously.
- E. We will next meet 30 March

II. **Report of the Chair/Representative**

- A. University Senate (P. Bedore) – The full Senate will meet on Monday, 3/7. The Senate C&C portion of the consent agenda will include business from the past three meetings.
- B. Senate Executive (P. Bedore) – The Senate Executive and Senate Chairs met on Friday, 2/26. This group discussed the Senate C&C's question about whether there is a mechanism for changing courses titled "Foreign Study" to "International Study." The group suggested the most appropriate title would be "Education Abroad." The Senate C&C should discuss the wording. If the committee would like, it can bring a resolution to the Senate suggesting that the schools and colleges change all courses currently titled "Foreign Study" or "International Study" to "Education Abroad."
- C. GEOC (P. Bedore) – The committee met on 3/2. Susanne Cowan from Summer Programs came to share some of the questions she gets in her office. GEOC Chair Mike Young explained that GEOC approves syllabi, not instructors or pedagogies. He also explained the five-year realignment process. GEOC does not review the process of revising a course to teach it online. There was a discussion of whether or not it is a good idea to teach W courses in intensive session. The Information Literacy subcommittee has met to discuss the replacement of the outdated computer competency to a digital literacy competency; language on that motion is forthcoming. The committee approved several new courses and revisions (two CA4, one CA3, and five W courses).

The committee discussed the realignment process. The W subcommittee found that 100% (10/10) of courses being reviewed did not align. For many of these courses, the concern is that

the syllabi do not explicitly “discuss teaching writing as well as assigning it, or the feedback and revision process.” The GEOC chair will contact the ten proposers and inform them that the W subcommittee had concerns. The GEOC chair will report back on these discussions.

D. Gen Ed Assessment Task Force (P. Bedore) – The task force has been meeting regularly and has been conducting focus groups of students and faculty. These are nearly done. Recruitment was done college by college.

An email survey with more focused questions will be sent to students, faculty, and alumni. P. Bedore asked the Senate Chairs for advice on how best to reach these groups, and they had excellent suggestions that she has passed on to Jon Gajewski (e.g. alumni association, liaisons in each college, social media, surveys in large lecture classes, email students directly with the President’s permission, provide an ipad as a prize for students, write an article for the Daily Campus, HuskyCT announcement).

E. UICC (P. Bedore) – The committee met 2/17. Kris Perry and Jack Clausen brought edits for all MISI and AIRF courses before the committee; the numbers, titles, and catalog copy are being updated to better reflect current teaching processes. The proposers received feedback on a number of items and will prepare individual CARs for revisions instead of using a batch approach. The university, by legal agreement with the Department of the Army/Airforce, does not control course content (with the exception of AIRF 3500); however, the university does control course numbers, titles, and catalog descriptions.

The realignment process was discussed with email updates. Further clarification will come at the next meeting, on Weds, 3/23, 2:30-4:00pm in Rowe 420. P. Bedore will be in Seattle at a conference, so E. Schultz will attend in her place.

F. Curriculum Advisory (“Workflow”) group (E. Schultz) – An inaugural proposal has been submitted and is under consideration in EEB. It is a graduate class, so the Senate C&C will not see it. However, the Senate C&C should see proposals from FINA, ENGR, and a few other departments shortly.

III. **Other committee reports**

A. Growth and Development Committee (S. Wilson) – No report.

B. Diversity (M. A. O’Donoghue) – No report.

C. Standing Honors Board (D. Hanink) – The committee approved a Special Topics course that will be forthcoming. Honors is developing an Accelerated Program in Law, and the Dean of the law school will attend the committee meeting next month to answer questions.

D. Scholastic Standards (E. Schultz) – There was discussion of temporary grades, and the committee will submit bylaw revisions.

IV. **New Business**

A. Add 1000- or 2000-level courses:

1. Motion to add (M. Buck, M. Darre) BUSN 1801 Contemporary Issues in the World of Business

Proposed Catalog Copy

BUSN 1801. Contemporary Issues in the World of Business

Hours and credits by arrangement up to a maximum of 3 credits. May be repeated in different sections for up to three credits maximum. Prerequisite: Open to freshmen and sophomores; others with consent of instructor. May not be used to satisfy Junior – Senior level major requirements of the School of Business.

The world of business has changed. No longer can we refer to the cliché “business as usual.” Today’s business world is a complex, challenging and exciting place. Each section of this course will capture some aspect of that challenge and excitement. Students will be exposed to undercurrents that challenge and perplex today’s managers and executives around the globe. Students should consult the scheduling booklet for specific topics offered.

Discussion

- The committee wanted to make edits to the catalog copy but refrained since the course is a BUSN version of a currently existing BADM course.

Motion to add (BUSN 1801) approved unanimously.

2. Motion to add (M. Darre, E. Schultz) BUSN 2891 Foreign Study Internship

Proposed Catalog Copy

BUSN 2891. Foreign Study Internship

One to six credits. Hours by arrangement. Prerequisite: Open only to School of Business students; consent of Associate Dean for Undergraduate Programs required. Student performance will be evaluated on the basis of an appraisal by the field supervisor and a detailed written report submitted by the student. Students taking this course will be assigned a final grade of S (satisfactory) or U (unsatisfactory).

Provides students the opportunity to be engaged in meaningful professional activity without the expectation of a significant level of prior academic experience in business.

Discussion

- Larry Gramling, Associate Dean for Undergraduate Programs, was present to give the committee a general overview of the changes that the School of Business is making to its curriculum.
- E. Schultz asked why there is no mention of the overseas element of the course in the description. L. Gramling noted that it was thought the title would direct students to this connection. He noted that there are not a huge number of students completing this course, but he agreed that he would go back to the School of Business curriculum review committee and suggest changes to the catalog copy that would address this concern.
- E. Schultz also asked if it was possible that students would want to repeat the internship. He suggested changing the wording to allow repeatability. L. Gramling felt that was something the school would definitely consider. He will take this suggestion back to the committee as well.

Motion to add (BUSN 2891) approved unanimously.

3. Motion to add (A. Karl, G. McManus) COMM 2100 Professional Communication

Proposed Catalog Copy

COMM 2100. Professional Communication

Three credits. Prerequisite: COMM 1000. Recommended: COMM 1100

The principles of communication in business and professional environments. Focus on the refinement of communication skills necessary to succeed in professional contexts.

Discussion

- A grading conversion scale is recommended in the syllabus.

Motion to add (COMM 2100) approved unanimously.

4. Motion to add (M. Buck, A. Karl) COMM 2940 Fundamentals of Digital Production

Proposed Catalog Copy

COMM 2940. Fundamentals of Digital Production

Three credits. Prerequisite: COMM 1000.

Fundamentals associated with the production of digital video, audio, and images to communicate with various audiences. Students rotate through various roles of pre-production, production, and post-production processes in the creation of multimedia projects.

Discussion

- A grading conversion scale is recommended in the syllabus.

Motion to add (COMM 2940) approved unanimously.

5. Motion to add (D. Hanink, M. Darre) ENGR 2215 Principles of Manufacturing Engineering

Proposed Catalog Copy

ENGR 2215. Principles of Manufacturing Engineering
3 Credits.

Introduction to engineering aspects of modern manufacturing processes and systems with a focus on commercial-scale conversion of materials into components and components into products. Casting; forming and shaping; cutting and machining; joining; surface engineering; optical materials engineering; additive manufacturing; computer-integrated manufacturing; automation; and special manufacturing processes such as chemical and biological systems. Includes case studies.

Discussion

- Some edits were made to the catalog copy.
- P. Bedore noted that she emailed the proposer this morning regarding whether or not there are any enrollment restrictions. Language in item 37 of the CAR suggests that it may only be open to students pursuing a minor in Manufacturing.
- A grading conversion scale is recommended in the syllabus.

Motion to add (ENGR 2215) approved unanimously.

6. Motion to add (D. Hanink, M. Darre) ECON/LLAS 2474 Economic Development in Latin America and the Caribbean

Proposed Catalog Copy

ECON 2474. Economic Development in Latin America and the Caribbean.

(Also offered as LLAS 2474.) Three credits. Prerequisites: ECON 1200 or both ECON 1201 and 1202.

Survey of the economic history of Latin America and the Caribbean. Analysis of present-day development issues in the region, including economic growth, poverty, education, and health.

LLAS 2474. Economic Development in Latin America and the Caribbean.

(Also offered as ECON 2474.) Three credits. Prerequisites: ECON 1200 or both ECON 1201 and 1202.

Survey of the economic history of Latin America and the Caribbean. Analysis of present-day development issues in the region, including economic growth, poverty, education, and health.

Discussion

- G. McManus asked about the plagiarism policy of instant failure of the class versus failure of the assignment. Yes, the instructor has the option to fail the student outright. There was some discussion of just how much latitude an instructor had in this area, but P. Bedore indicated that repercussions must likely remain grade-related.
- G. McManus suggested that rather than the syllabus saying “this is a possible scale” it should use language to suggest that students’ “numerical scores may be adjusted.” P. Bedore will convey this suggestion to the proposer.

Motion to add (ECON/LLAS 2474) approved unanimously.

B. Revise 1000- or 2000-level courses:

1. Motion to revise (M. Buck, G. McManus) BADM 2710 Principles of Managerial Accounting (Revise enrollment restrictions)

Current Catalog Copy

BADM 2710. Principles of Managerial Accounting (210) (Formerly offered as BADM 3710.) Three credits. Prerequisite: ACCT 2001. Not open to students who have passed or are taking ACCT 2101. May substitute for ACCT 2101 for students who enter the School of Business.

A survey of internal reports to managers for use in planning and controlling operating systems, for use in decision-making, formulating major plans and policies, and for costing products for inventory valuation and income determination.

Revised Catalog Copy

BADM 2710. Principles of Managerial Accounting (210) (Formerly offered as BADM 3710.) Three credits. Prerequisite: ACCT 2001. Open only to non-business students of sophomore or higher status. Not open for credit to students who have passed or are taking ACCT 2101. May substitute for ACCT 2101 for students who enter the School of Business.

A survey of internal reports to managers for use in planning and controlling operating systems, decision-making, formulating major plans and policies, and costing products for inventory valuation and income determination.

Discussion

- P. Bedore asked L. Gramling about changing the catalog copy to give the list a parallel structure. He consented to the change.
- E. Schultz felt that the syllabus of the course was very thorough and did a good job mapping out the course.

Motion to revise (BADM 2710) approved unanimously.

1. Motion to revise (M. Darre, S. Wilson) BADM 2891 Foreign Study Internship (Revise enrollment restrictions)

Current Catalog Copy

BADM 2891. Foreign Study Internship

One to six credits. Hours by arrangement. Prerequisite: Open only to School of Business students; consent of Associate Dean for Undergraduate Programs required. Student performance will be evaluated on the basis of an appraisal by the field supervisor and a detailed written report submitted by the student. Students taking this course will be assigned a final grade of S (satisfactory) or U (unsatisfactory).

Provides students the opportunity to be engaged in meaningful professional activity without the expectation of a significant level of prior academic experience in business.

Revised Catalog Copy

BADM 2891. Foreign Study Internship

One to six credits. Hours by arrangement. Prerequisite: Consent of Associate Dean for Undergraduate Programs required. Student performance will be evaluated on the basis of an appraisal by the field supervisor and a detailed written report submitted by the student. Students taking this course will be assigned a final grade of S (satisfactory) or U (unsatisfactory).

Provides students the opportunity to be engaged in meaningful professional activity without the expectation of a significant level of prior academic experience in business.

Discussion

- No discussion.

Motion to revise (BADM 2891) approved unanimously.

- C. Add 3000- or 4000-level S/U Graded courses:

1. Motion to add (K. Labadorf, A. Karl) BUSN 4891 Field Study Internship

Proposed Catalog Copy

BUSN 4891. Field Study Internship

One to six credits. Hours by arrangement. Prerequisite: Open to juniors or higher; consent of the Associate Dean for Undergraduate Programs required; open only to students admitted to the School of Business. Students taking this course will be assigned a final grade of S (satisfactory) or U (unsatisfactory).

Provides students with an opportunity for field work relevant to one or more major areas within the School. Students will work under the supervision of one or more professionals in the specialty in question. Student performance will be evaluated on the basis of an appraisal by the field supervisor and a detailed written report submitted by the student.

Discussion

- No discussion.

Motion to add (BUSN 4891) approved unanimously.

1. Motion to add (G. McManus, M. Buck) MKTG 4892 Practicum in Professional Sales

Proposed Catalog Copy

MKTG 4892. Practicum in Professional Sales

Three credits. Hours by arrangement. Prerequisite: MKTG 3101 and consent of instructor; open only to School of Business students of junior or higher status. Students taking this course will be assigned a final grade of S (satisfactory) or U (unsatisfactory). Provides students with an opportunity for supervised field work in professional sales. Student performance will be evaluated on the basis of an appraisal by the field supervisor and a detailed written report submitted by the student.

Discussion

- E. Schulz suggested striking “completion of” in the prerequisite.
- K. Labadorf asked about the distinction between Business students and Business majors. There are several majors within the School of Business that would all be eligible, so adjustments were made to indicate “School of Business students.” This wording is consistent with existing catalog copy.

Motion to add (MKTG 4892) approved unanimously.

- D. Revised 3000- or 4000-level S/U Graded courses:

1. Motion to revise (S. Wilson, M. Darre) BADM 4891 Field Study Internship (Revise enrollment restrictions)

Current Catalog Copy

BADM 4891. Field Study Internship

One to six credits. Hours by arrangement. Prerequisite: Open to juniors or higher; consent of the Associate Dean for Undergraduate Programs required; open only to students admitted to the School of Business. Students taking this course will be assigned a final grade of S (satisfactory) or U (unsatisfactory).

Provides students with an opportunity for field work relevant to one or more major areas within the School. Students will work under the supervision of one or more professionals in the specialty in question. Student performance will be evaluated on the basis of an appraisal by the field supervisor and a detailed written report, submitted by the student.

Revised Catalog Copy

BADM 4891. Field Study Internship

One to six credits. Hours by arrangement. Prerequisite: Open to juniors or higher; consent of the Associate Dean for Undergraduate Programs required. Students taking this course will be assigned a final grade of S (satisfactory) or U (unsatisfactory). Provides students with an opportunity for field work relevant to one or more major areas within the School. Students will work under the supervision of one or more professionals in the specialty in question. Student performance will be evaluated on the basis of an appraisal by the field supervisor and a detailed written report, submitted by the student.

Discussion

- No discussion.

Motion to revise (BADM 4891) approved unanimously.

E. The General Education Oversight Committee recommends inclusion of the following courses in Content Area 4 – Diversity and Multiculturalism, non-International:

1. Motion to add (K. Labadorf, G. McManus) ENGL 3611 Women’s Literature 1900 to the Present (also add cross-listing)

Current Catalog Copy

ENGL 3611. Women’s Literature 1900 to the Present

Three credits. Prerequisite: ENGL 1010 or 1011 or 2011; open to juniors or higher. Modern and contemporary works written by women from different countries.

Revised Catalog Copy

ENGL 3611. Women’s Literature 1900 to the Present

(Also offered as WGSS 3611.) Three credits. Prerequisite: ENGL 1010 or 1011 or 2011; open to juniors or higher.

Modern and contemporary works written by women from different countries. CA 4.

WGSS 3611. Women’s Literature 1900 to the Present

(Also offered as ENGL 3611.) Three credits. Prerequisite: ENGL 1010 or 1011 or 2011; open to juniors or higher.

Modern and contemporary works written by women from different countries. CA 4.

Discussion

- E. Schultz wasn’t sure he understood the rationale for the cross-listing. He suggested that it might be easier to revise the WGSS minor to accept the ENGL version of the course. Not all committee members were concerned about the cross listing issue.

- D. Hanink asked about fulfilling GenEds with cross-listed courses. He noted that while the two courses may be exactly the same, students can use a version of the course in the other department to help them satisfy GenEd requirements that require students to take content areas in different departments.
- P. Bedore will convey to the proposer that the syllabus needs the inclusion of additional policies.

Motion to add CA4-non and cross-listing to (ENGL 3611) approved with one abstention.

2. Motion to add (E. Schultz, M. Buck) LLAS 1000 Introduction to Latina/o Studies

Discussion

- E. Schultz questioned the rotation of faculty in the social sciences teaching the course. He felt this might raise a potential issue with meeting GenEd standards if the course is passed around too much. S. Wilson said that she assumed the course would be taught by faculty within the Instituto, so they would all be on the same page.

Motion to add CA4-non to (LLAS 1000) approved unanimously.

F. The General Education Oversight Committee recommends revision of the following courses in Content Area 4 – Diversity and Multiculturalism, non-International:

1. Motion to revise (K. Labadorf, G. MacManus) ENGL 3609 Women’s Literature (add cross-listing)

Current Catalog Copy

ENGL 3609. Women’s Literature

Three credits. Prerequisite: ENGL 1010 or 1011 or 2011; open to juniors or higher.

Works written by women from different countries and centuries. CA 4.

Revised Catalog Copy

ENGL 3609. Women’s Literature

(Also offered as WGSS 3609.) Three credits. Prerequisite: ENGL 1010 or 1011 or 2011; open to juniors or higher.

Works written by women from different countries and centuries. CA 4.

WGSS 3609. Women’s Literature

(Also offered as ENGL 3609.) Three credits. Prerequisite: ENGL 1010 or 1011 or 2011; open to juniors or higher.

Works written by women from different countries and centuries. CA 4.

Discussion

- The committee had the same questions as before about the cross-listing, but there was no further discussion.

Motion to cross-list (ENGL 3609) approved unanimously.

2. Motion to revise (G. McManus, M. Buck) ENGL 3613 Introduction to LGBT Literature (add cross-listing)

Current Catalog Copy

ENGL 3613. Introduction to LGBT Literature

Three credits.

An introduction to themes of sexual diversity in literature, related to lesbian, gay, bisexual, and transgender issues. CA 4.

Revised Catalog Copy

ENGL 3613. Introduction to LGBT Literature

(Also offered as WGSS 3613.) Three credits.

An introduction to themes of sexual diversity in literature, related to lesbian, gay, bisexual, and transgender issues. CA 4.

WGSS 3613. Introduction to LGBT Literature

(Also offered as ENGL 3613.) Three credits.

An introduction to themes of sexual diversity in literature, related to lesbian, gay, bisexual, and transgender issues. CA 4.

Discussion

- No discussion.

Motion to cross-list (ENGL 3613) approved unanimously.

G. The General Education Oversight Committee recommends inclusion of the following courses in Content Area 4 – Diversity and Multiculturalism - International:

1. Motion to add (M. Buck, S. Nunnally) HIST/AFRA/LLAS 3619 History of the Caribbean

Discussion

- A grading conversion scale is recommended in the syllabus.

Motion to add CA4-INT to (HIST/AFRA/LLAS 3619) approved unanimously.

H. New 3000- or 4000-level W courses:

1. Motion to add (S. Wilson, M. Darre) EDCI 3100/W Multicultural Education, Equity, and Social Justice

Proposed Catalog Copy

EDCI3100W. Multicultural Education, Equity, and Social Justice

Three credits. Prerequisite: ENGL 1010, 1011 or 2011. Open only to juniors in the Integrated Bachelor's/Master's Teacher Preparation program.

Introduction to multicultural education. Examines the nature and purposes of schooling, the relationship between diversity, schooling and society, and the concepts and practices of multicultural education and equity pedagogy.

Discussion

- The W prereqs were added to the catalog description.
- The syllabus seems to suggest grading on attendance. The proposer will be notified that they cannot do this.

Motion to add (EDCI 3100/W) approved unanimously.

I. Revised 3000- or 4000-level W courses:

1. Motion to revise (M. Darre, E. Schultz) STAT 3494W Undergraduate Seminar

Discussion

- E. Schultz noted that the description is completely different than standard catalog copy. A. Karl felt that, as a student, the course description contained the information that he would want to know.
- The committee suggested significantly cutting down the course description to make it consistent with other catalog copy. There was discussion of whether this was a substantive enough change to send the course back to CLAS. It was generally felt that the course would have to go back. As is, the course description is similar to STAT 3484, from which this course has just been severed; the committee discussed whether it would be advantageous or disadvantageous to have a different description for the proposed course.
- M. Buck noted that it may not be possible to make all of the changes approved today before registration starts. In any case, sending the course back to the college would not delay its listing. Only changes received by the end of December are guaranteed.

E. Schultz motioned to table the course until the catalog copy issue could be addressed. M. Darre seconded the motion. The motion to table was approved unanimously.

Attendees: Pamela Bedore (Chair), Eric Schultz, Dean Hanink, Kathy Labadorf, Marianne Buck, Mike Darre, Suzanne Wilson, Shayla Nunnally, George McManus, Alexander Karl (student rep)

Respectfully Submitted: Karen Piantek