Faculty Standards Meeting
Oct. 20, 2014

Attendees: *Allison Mackay, Chair (Fall 2014), *Keith Barker, JC Beall, Morad Behandish, *Pamela Bramble, *Preston Britner, *John Clausen, *Elizabeth Jockusch, *Nancy Naples, Girish Punj, Sally Reis , Robert Ricard, *Del Siegle, Cheryl Williams, *Susanne Yelin,

A. Announcements

      None.

B. Old Business

    1. Criteria for PTR guidance documents at School/College and Department levels

        Sally Reis will share progress update

Background

Excerpt from Apr. 2014 FSC Annual Report to Senate: "Resolution: *The Senate Faculty Standards Committee (FSC)* has discussed the possibility of a PTR framework that provides greater harmonization and transparency across the university, while remaining cognizant of the unique characteristics of excellence standards within individual schools/colleges/departments. At this point, the committee *suggests/recommends* that a letter to be sent by the Provost's Office to Deans, Chairs of Advisory Councils, and Department Heads that requests written rules/documents for schools/colleges/departments concerning their PTR procedures, processes, and practices *to be developed by the end of the Spring 2014* semester*. The FSC also suggests that each unit *provide/investigate* PTR rules/documents for peer and aspirant schools/colleges/departments, as well as a synopsis of what their present PTR concerns are and how they have looked to policies elsewhere."

***Resolution was not presented by Senate until Mar. 2014 after which Deans were charged. In 9/2014 communication with Sally Reis, FSC Chair MacKay advised for Spring 2015 with goal to present at April PTR Forum.**

Example Guidance Document from Neag School of Education (attached).

http://epsy.education.uconn.edu/wp-content/uploads/sites/684/2014/08/NSoE-PTR-Procedures-for-Tenure-Track-Faculty.pdf

Sally Reis reported that she had heard from most Deans that document updates are in progress. This exercise has highlighted that, at the department level, there are many documents that are out-of-date or that have not been voted upon. The goal is to have new documents in every department in Spring 2015. Departments will be asked to update PTR regulations every 7 years.

In keeping with School/College exercise, the Provost Office is also developing guidance documents for the university. The Provost page currently contains information on the chronology of the PTR process. It is fitting also to have some amplification of the guidance in the Senate By-Laws at the university level. A draft document is in review to the Deans and shared confidentially with FSC members for comment. This

document also addresses Article 13 faculty (In Residence faculty with extended appointments) and procedures for faculty coming into UConn with tenure.

A draft revision of the PTR Form was presented to the FSC committee. The document streamlines the existing document by:

> *(i) asking faculty to provide narratives for teaching, scholarship, and engaged outreach and service along with a current CV and HuskyDM report*
>
> *(ii) consolidating Dept Head response in annual reappointment cases*
>
> *(iii) moving the 3rd review to the end of the third year so that faculty have sufficient time for lab setup, publisher negotiations, etc. This change would be implemented in the next academic year.*

Members of FSC were supportive of the shift in the Third Year Review to the end faculty members' third academic year at UConn.

The question of how to address joint appointments was raised. Should there be standard language, or should it depend on the Department or College?

PTR Forms must ultimately receive approval by the Senate

C. New Business

> **1. FAQ Related to Clock Extensions**
>
> > **a. April PTR Forum**

FSC requested that document detailing procedures and interpretation of clock extensions in light of annual reappointment reviews be publicized to faculty during the annual PTR Forum.

> > **b. Provost web page**

Similarly, FSC requested that a link to the FAQ be placed on the Provost website with other PTR guidance documents as faculty would more likely look at PTR page than Work-Life page
http://worklife.uconn.edu/flextime_leave/employees.html

> **2. Other items?**

None.