

University Senate Curricula and Courses Committee Minutes

Meeting Subtitles: "A Lesson in the Understanding and Acceptance of Transgender Computer Plugs" or  
"The First Annual Senate C&C Poetry Slam"

10:30am Tuesday, 1 December, 2015

Senate Conference Room

I. **Opening business**

- A. Meeting called to order at 10:33am
- B. Welcome
- C. Regrets: Mike Darre, Mike Whitney
- D. Minutes of 17 November meeting
- E. We will next meet 20 January

II. **Report of the Chair/Representative**

- A. University Senate (P. Bedore) – The Senate meets Monday, Dec 7<sup>th</sup>. Business from three C&C meetings will be on the consent agenda given a rapid e-approval of today's minutes.
- B. Senate Executive (P. Bedore) – The committee met on Friday, Nov 20<sup>th</sup> to set the agenda for the Dec 7<sup>th</sup> Senate meeting. There were a few items of interest to the Senate C&C: 1) Scholastic Standards will address minors, which are not mentioned in the bylaws (only in the catalog). There is currently a blanket prohibition against substituting courses in a minor. Scholastic Standards will consider that as well as other issues, trying to create guidance that is broad enough to encompass all departments. 2) Scholastic Standards and Student Welfare will jointly take up the issue of the Academic Misconduct policy, both in how it's written and how it's enforced, especially re: Community Standards being informed of all misconduct cases, even if handled in house. 3) We need a new GEOC chair for next year – someone active and intellectually behind the process. There will be an open period for nominations and self-nominations. K. Piantek noted that the nominating committee is considering whether the position still needs to have a 50% time release. There is also an understanding that Gen Ed may look very different in coming years after the Task Force reports on its findings. 4) The Gen Ed Assessment taskforce has been asked to look at reserve capacity for Gen Ed courses; in some cases, a large number of seats are reserved for majors, and the registrar gets many complaints about this issue.
- C. GEOC (K. Piantek) – The GEOC will meet this Thursday.

D. Gen Ed Assessment Task Force (P. Bedore) – The taskforce is planning focus groups and online surveys with faculty, alumni, and students next semester. The focus groups will ask mostly open-ended questions and use responses to formulate more specific yes/no or multiple choice items for online surveys. The taskforce is currently reviewing peer and aspirant Gen Ed programs. The Provost’s Office has agreed to fund some GA hours but not a full-GA or even a half-GA. Sally Reis and Mike Young will discuss the possibility of using GEOC monies (usually used to fund the Provost’s Gen Ed Competition) for this purpose, as the taskforce would benefit from a skilled GA with assessment experience. K. Piantek reminded P. Bedore to keep her abreast of any budget-related needs.

E. UICC (P. Bedore) – The committee will meet later today.

F. Curriculum Advisory (“Workflow”) group (E. Schultz) – E. Schultz met with Mike Oatley and Jason Card. They have identified the need for additional forms to be added to the CAR system, including an intensive session form, a deletion form, and possibly major and minor forms. There is also a need for fields that are school or college-specific. There were questions about who should be able to see certain fields based on the need to see them. Other changes and fixes were identified, including some peculiarities regarding W courses, for example.

### III. **Other committee reports**

A. Growth and Development Committee (S. Wilson) – Meeting next week.

B. Diversity (M. A. O’Donoghue) – Meeting next week.

C. Standing Honors Board (D. Hanink) – Meeting next week.

D. Scholastic Standards (E. Schultz, M.A. O’Donoghue) – See report above from the Senate Executive Committee.

### IV. **Old Business**

A. Add 1000- or 2000-level courses:

1. Motion to add (S. Wilson) ECON 2312 Empirical Methods in Economics

*Note: This course was tabled pending consultation with the proposer about differentiated instruction between the W and non-W versions of the course. A W syllabus was requested from the proposer.*

*Proposed Catalog Copy*

ECON 2312. Empirical Methods in Economics II

Three credits. Prerequisite: ECON 2311.

Analysis of economic time series, estimation of single- and simultaneous-equation economic models, and statistical decision theory.

*Discussion*

- The proposer was emailed previously and clarified that the W and non-W versions of the course would never meet at the same time.
- A. Karl noted that the course looked like it had a lot of math. He wondered why it was not a Q course. The department did not submit it for Q consideration, possibly because the course has a lot of Q pre-reqs, so it is unlikely students would need to fulfill a Q requirement by this time.

**Motion to add ECON 2312 approved unanimously.**

A. New S/U graded courses:

1. Motion to add (K. Labadorf, M. Buck) PLSC 3081 Internship Experience

*Note: This course was tabled pending consultation with the proposer and consultation with Summer Programs.*

*Discussion*

- M. Darre had responded to the committee's five previous questions, so P. Bedore shared his responses with the group.
- The committee was concerned about the department's idea that the course should be removed from the transcript if the related credit version course was not taken in the following semester. M. Buck said that has never been done before, and she thought that the Registrar would not approve the action.
- There was discussion about how to handle the grade in the non-credit course when the credit version is not taken. It was suggested that the grade might change from an S to a U, and M. A. O'Donoghue noted that a Y grade might be an option. M. Buck will talk to the registrar and degree auditors about options.
- It was also confirmed that Summer Programs has not been consulted about the course, but E. Schultz felt strongly that they should be consulted before the committee proceeds. He noted that the department needs to be up front with Summer Programs about what it is intending to do because other departments may decide to follow suit.
- **The committee moved to retable the course pending the exploration of grading/credits options and consultation with Summer Programs.**

V. **New Business**

A. Add 1000- or 2000-level courses:

1. Motion to add (D. Hanink, E. Schultz) ECON 2474 Economic Development in Latin America and the Caribbean

*Discussion*

- M. Buck noted that courses cannot be listed at two different levels. Given that the ECON department prefers the 2000-level, it might be best for the LLAS listing to change. The committee decided to leave this to the departments.
- **It was decided that the course will be sent back down to CLAS C&C to examine the level issue.**

2. Motion to add (D. Hanink, K. Labadorf) GEOG 2410 New Digital Worlds of Geographic Information

*Note: This course has not yet been reviewed by GEOC for CA3 designation.*

*Proposed Catalog Copy*

GEOG 2410. New Digital Worlds of Geographic Information Science

Three credits.

The role of geospatial technologies in science and society; how these technologies address environmental issues; how further development of these technologies may impact lives in the future. Provides a strong conceptual and scientific foundation for further coursework and includes discussion of career opportunities in GIScience.

*Discussion*

- Minor edits were made to the catalog copy.

**Motion to add GEOG 2410 approved unanimously.**

B. Revise 1000- or 2000-level courses:

1. Motion to revise (S. Wilson, M.A. O'Donoghue) ECE 2000 Electrical Engineering Principles (pre-reqs)

*Current Catalog Copy*

ECE 2000. Electrical and Computer Engineering Principles

(Formerly offered as ECE 3002.) Three credits. Prerequisite: PHYS 1502Q, which may be taken concurrently. Recommended preparation: MATH 2410Q. This course and ECE 2001W may not both be taken for credit. Intended for non-ECE majors.

Basic concepts of circuit analysis as applied to electronic circuits and electromechanical devices, including measuring instruments.

*Revised Catalog Copy*

ECE 2000. Electrical and Computer Engineering Principles

(Formerly offered as ECE 3002.) Three credits. Prerequisite: PHYS 1502Q or 1230 or 1530, which may be taken concurrently. Recommended preparation: MATH 2410Q. This course and ECE 2001W may not both be taken for credit. Intended for non-ECE majors.

Basic concepts of circuit analysis as applied to electronic circuits and electromechanical devices, including measuring instruments.

*Discussion*

- It was noted that there is no grading scale in the syllabus, but E. Schultz felt that this reflected a desire to curve grades.

**Motion to revise ECE 2000 approved unanimously.**

2. Motion to revise (E. Schultz, K. Labadorf) ENGR 1000 Orientation to Engineering (changing S/U grading to letter grading)

*Current Catalog Copy*

ENGR 1000. Orientation to Engineering

One credit. Fifteen class periods of lecture, and eight seminar and discussion periods.

Not open to Junior or Senior students in the School of Engineering. Students taking this course will be assigned a final grade of S (satisfactory) or U (unsatisfactory).

A series of orientation lectures on the many fields of engineering, followed by a series of seminars and discussions in engineering discipline-specific sections on engineering topics.

*Revised Catalog Copy*

ENGR 1000. Orientation to Engineering

One credit. Fifteen class periods of lecture, and eight seminar and discussion periods.

Not open to Junior or Senior students in the School of Engineering.

A series of orientation lectures on the many fields of engineering, followed by a series of seminars and discussions in engineering discipline-specific sections on engineering topics.

*Discussion*

- P. Bedore contacted the proposer to clarify seemingly contradictory enrollment restrictions, and adjustments were made to the CAR based on this exchange.

**Motion to revise ENGR 1000 approved unanimously.**

C. Revised S/U graded courses:

1. Motion to revise (M. Buck, M.A. O'Donoghue) HCMI 4891 Internship in Healthcare Management (changing from letter to S/U grading)

*Current Catalog Copy*

HCMI 4891. Internship in Health Care Management

(Formerly offered as HSMG 4891.) One to three credits. Hours by arrangement.

Prerequisite: Open only to Business majors of junior or higher status; consent of instructor and Program Director required prior to beginning the internship.

Supervised field work in a health care organization where students work with health care professionals to expand their expertise in solving health systems problems and increase their awareness of the issues involved in the day to day operations of a health care institution. Student performance will be evaluated on the basis of an appraisal by the field supervisor and a detailed written report submitted by the student.

*Revised Catalog Copy*

HCMI 4891. Internship in Health Care Management

(Formerly offered as HSMG 4891.) One to three credits. Hours by arrangement.

Prerequisite: Open only to Business majors of junior or higher status; consent of instructor and Program Director required prior to beginning the internship.

Supervised field work in a health care organization where students work with health care professionals to expand their expertise in solving health systems problems and increase their awareness of the issues involved in the day to day operations of a health care institution. Student performance will be evaluated on the basis of an appraisal by the field supervisor and a detailed written report submitted by the student. Students taking this course will be assigned a final grade of S (satisfactory) or U (unsatisfactory).

*Discussion*

- The committee engaged in some light-hearted discussion about student motivation in graded versus S/U courses.

**Motion to revise HCMI 4891 approved unanimously.**

**VI. Additional Items**

A. The committee concluded their meeting with the dramatic reading of a seasonal and committee-related poem written in fun by Program Assistant, K. Piantek:

Twas the night before Senate, when C&C met.  
Not a course was approved, not even VIET.  
Exams were scheduled for the week after next,  
With students already in line to sell back their texts.  
The CAR was in shambles, not working at all,  
And members were ready for an end to the Fall.  
The C&C chair was seated alone at her desk,  
Emailing proposers to sort out the mess,  
When down the hall, there arose such a clatter,  
That she sprang from her chair to see what was the matter.  
Away to the door she flew like a flash,  
Jumping around stacks of books and hopping the trash.  
The hallway was empty except for a light  
Coming up from the stairwell, but down a whole flight.

She crept from her office, leaving proposals behind  
And descended the stairs, unsure what she'd find.  
Noise came from a room then, like tinkling glass,  
And the chair wondered who could still be in a class.  
When she looked 'round the corner, what should appear?  
Why it's Santa, she thought! In his red suit and white beard!  
"Santa...Mr. Clause," she said, remembering childhood fear,  
"It's not Christmas yet. What are you doing here?"  
Santa looked up from his computer and waved her inside.  
"Watch this PowerPoint!" he laughed as he cued the first slide.  
"Your committee works hard, and you've done your jobs well,  
Checking syllabi and pre-reqs and Oxford commas, I can tell.  
You can all use a break, so I'm giving you this:  
A clear docket, no work! Have fun! Class dismissed!"  
"You can do that?" the chair asked, a little in shock.  
"Of course!" laughed the man. "I'm Santa! I rock!"  
"Thank you!" said the chair. "They'll be happy to hear.  
I know they're looking forward to the end of the year."  
Santa nodded and said, "The title of doctor is certainly great,  
But there's something to be said for being a saint!"  
Then with a wink of his eye, and a nod to CA4,  
He shouted, "Happy Holidays to all! But especially Storrs!"

Attendees: Pamela Bedore (Chair), Eric Schultz, Dean Hanink, Kathy Labadorf, Marianne Buck, Maria Ana O'Donoghue, Suzanne Wilson, Alexander Karl (student rep)

Respectfully Submitted: Karen Piantek