

University Senate Curricula and Courses Committee Minutes  
Meeting Subtitles: “The Committee Examined Course Droppings”  
or “We Don’t Know Why We Can Do It, But We Do It”  
12:30pm Wednesday, November 16, 2016  
Senate Conference Room

**Opening business**

- A. Meeting called to order at 12:33pm
- B. Welcome
- C. Regrets: Dean Hanink
- D. Minutes of the November 2 meeting were Approved
- E. We will next meet December 7, 2016

**II. Report of the Chair/Representative**

- A. University Senate (M. Darre) – E. Schultz reported that he presented a summary of the Gen Ed Task Force’s report at the meeting. The Senate will discuss the recommendations at the December meeting. There was also discussion of how the university subsidizes the athletic program. Nevertheless, the general feeling is that the athletic program provides good will and engagement with the state at large, so it is valuable to the university.
- B. Senate Executive (M. Darre) – The committee will meet this Friday.
- C. GEOC (E. Schultz) – The committee will begin an evaluation of the six Provost’s Grant Competition applications received. D. Ouimette asked if there was a focus on innovation, and he indicated he might be interested in serving on the review committee. E. Schultz is also working on the revision of outdated by-laws and looking into content area and competency assessment. He is reviewing historic documents to this end.
- D. Gen Ed Assessment Task Force (M. Darre) – The SEC asked the Senate C&C to craft resolutions based on the Task Force report. M. Darre shared the recommendations. E. Schultz clarified that the report did not come from the GEOC but from a separate Gen Ed Task Force. This resolution will be brought to the SEC on Friday and the logistics of taking action will be discussed.
- E. UICC (M. Buck) – The committee met yesterday. The addition of gen ed content areas to the INTD transfer course designations were accepted by general consensus without a vote. A representative from Student Affairs came to discuss why UNIV 4800 will no longer be offered; the division feels as though the course is not the best use of their resources. P. Diplock noted that people feel as though the course comes in too late in the cycle, but he noted that the university is exploring the option to offer a free online

financial literacy course. An analysis of skills wanted by employers also revealed that Excel proficiency was at the top of the list. Skills in presenting/public speaking, selling, negotiating, and coding are also in demand. These options would be offered as part of a skills-oriented learning space rather than as general education. The university is leaning toward making the programs non-credit to save costs for students. The only challenge will be finding a way to get these listed on a student's transcript. The 'sweet spot' for taking these courses would be the sophomore-junior years. They are looking to do a pilot this summer and will work closely with Jim Lowe and Career Services group. P. Diplock asked committee members to send him any suggestions and ideas. K. Labadorf asked the two student reps to give their thoughts. C. Savino felt that getting rid of UNIV 4800 not a good idea as she knew people who wanted to take it. W. Gatheru said that she would be interested in taking some of these skill classes as a freshmen, especially financial literacy. P. Diplock, noted that the classes might even be opened up to university staff and faculty as well.

- F. Curriculum Advisory ("Workflow") group (E. Schultz) – It has been known for a while that the workflow would need to be tweaked and that winter break would be the time to discuss these revisions. The committee will meet at some point soon to consider changes.

### **III. Other committee reports**

- A. Growth and Development Committee (S. Wilson) – The committee will meet at the beginning of December. P. Diplock asked if ECE would be coming to visit at some point, and S. Wilson noted that she would check and get back to him.
- B. Diversity (M. A. O'Donoghue) – Pam Heath-Johnston presented an initiative to provide transitional training to promote diversity. The committee's recommended changes to the by-laws have been reviewed by the Provost's Office and will be sent to the Board of Trustees. A conversation started that suggested maybe the language revisions didn't go far enough. Some members wanted to rescind the language, but it can't be taken back at this point. There was some input from the Chief Diversity Office, but mostly it was the committee that weighed in. P. Diplock noted that CETL has paid for an annual membership to the National Center for Faculty Development and Diversity, which includes both our peer and aspirant institutions as members.
- C. Standing Honors Board (D. Hanink) – No report.
- D. Scholastic Standards (S. Park) – There was more discussion of the academic calendar, specifically whether or not having two non-class days in the Fall before Thanksgiving might help students. The committee also discussed the differences in grad and undergrad grading, especially the fact that grads can earn an A+ versus just an A.

## New Business

### A. New 1000- or 2000-level courses:

1. Motion to add (E. Schultz, M. Buck) HEJS/HRTS 2203 The Holocaust in Print, Theater, and Film (#470)

#### *Proposed Catalog Copy*

HEJS/HRTS 2203. The Holocaust in Print, Theater, and Film

Three credits. Representations of the Holocaust, including first-hand accounts and documentaries; artistic choices in genre, structure, imagery, point of view, and the limits of representation. CA1 and CA4-INT.

#### *Discussion*

- The syllabus needs a grading scheme. E. Schultz has already communicated with the proposer about this.

### **Motion to add (HEJS/HRTS 2203 - #470) approved unanimously.**

2. Motion to add (E. Schultz, M. A. O'Donoghue) MCB 2893 Foreign Study (#553)

#### *Discussion*

- E. Schultz wondered if they considered the title "International Study," which is considered less American-centric. M. Buck said "foreign" is more widely used. When asked previously, the Education Abroad Office suggested a different term entirely.
- E. Schultz felt the 1-5 credit limit should be listed in the catalog copy.
- The committee questioned some of the catalog copy wording about when permission is granted and "course work" versus "special topics." M. Buck noted that most of this was language standard to these kinds of courses.
- It was noted that this course was not actually discussed in CLAS but was approved administratively by the CLAS Chair.
- **E. Schultz motioned to table (MCB 2893 - #553) pending clarification of catalog language. D. Ouimette seconded. Motion to table approved unanimously.**

3. Motion to add (K. Labadorf, S. Park) URBN 2400 City and Community in Film (#448)

#### *Proposed Catalog Copy*

URBN 2400. City and Community in Film

Three credits.

Aesthetics, history, and contemporary relevance of American films that feature the urban, suburban, and/or small town landscape as a major "character" shaping plot and story. Films read closely as texts that make meaning through a range of tools, including narrative, mise-en-scene, editing, camera work, and genre conventions.

#### *Discussion*

- The committee had questions about the intent to offer the course online. P. Diplock noted that consultation with CETL is not required but encouraged.

- GEOC noted that some items were missing from syllabus but did not communicate this to the proposer. A grading scheme and scale are needed.
- P. Diplock felt there was a potential issue for classes showing films since the films are required to be American with Disabilities ACT (ADA) compliant. There needs to be Closed Caption available in case someone makes an accommodation request. Making a film ADA compliant can cost about \$1.50/minute, and departments are responsible for absorbing that cost. E. Schultz noted that Senate C&C doesn't see all courses that use film, so disseminating this info may be difficult.

**Motion to add (URBN 2400 - #448) approved unanimously.**

B. Revised 1000- or 2000-level courses:

1. Motion to revise (D. Ouimette, M. A. O'Donoghue) CHEG 2111 Chemical Engineering Thermodynamics I (#684) [revise description]

*Current Catalog Copy*

CHEG 2111. Chemical Engineering Thermodynamics I

Three credits. Three class periods and one discussion period. Recommended preparation: MATH 2110, CHEM 1128, and CHEG 2103 or consent of Chemical Engineering Program Director. CHEG 2111 and ME 2233 may not both be taken for credit.

First and second law of thermodynamics; thermal and PVT properties of matter; exact differentials and thermodynamic identities; design and analysis of power cycles; analysis of refrigeration and liquefaction processes.

*Revised Catalog Copy*

CHEG 2111. Chemical Engineering Thermodynamics I

Three credits. Three class periods and one discussion period. Recommended preparation: MATH 2110, CHEM 1128, and CHEG 2103 or consent of Chemical Engineering Program Director.

First and second law of thermodynamics; thermal and PVT properties of matter; exact differentials and thermodynamic identities; residual properties; heat effects; design and analysis of power cycles; analysis of refrigeration and liquefaction processes.

*Discussion*

- E. Schultz questioned the prohibited versus restricted list for the course, but it was determined to be ok.
- The proposer should be informed that they cannot grade on attendance as stated in the syllabus.
- P. Diplock also suggested clearer language regarding student's working together and copying. He suggested that what constitutes copying may be uncertain if there is only one correct answer to the work being done.

**Motion to revise (CHEG 2111 - #684) approved unanimously.**

C. Delete 1000- or 2000-level courses:

1. Motion to delete (M. Buck, S. Wilson) HORT 2750 Landscape Plant Maintenance (#409)

*Discussion*

- M. Darre noted that the department is cleaning up old courses in preparation to move to single designation.

**Motion to delete (HORT 2750 - #409) approved unanimously.**

2. Motion to delete (E. Schultz, D. Ouimette) TURF 2200 Athletic Field Management (#421)

*Discussion*

- No discussion.

**Motion to delete (TURF 2200 - #421) approved unanimously.**

- D. The GEOC recommends inclusion of the following courses in Writing (W) Competency:

1. Motion to include (S. Park, M. A. O'Donoghue) CAMS 4096W Senior Thesis in Classics and Ancient Mediterranean Studies (#398)

*Proposed Catalog Copy*

CAMS 4096W. Senior Thesis in Classics and Ancient Mediterranean Studies.

Three credits. Hours by arrangement. Prerequisite: ENGL 1010 or 1011 or 2011; open only with consent of instructor; twelve credits in CAMS at the 2000-level or above, three of which may be taken concurrently. Independent study authorization form required.

*Discussion*

- The syllabus needs a grading scheme.
- The CAR lists the class cap as 20, but it needs to be 19. This was adjusted. M. Buck noted that W classes are automatically set to 19 when the Registrar's Office adds them.
- Regarding concerns about the syllabus, S. Wilson noted that essentially the course is an independent study, so students would fill out a form that would spell out the terms of the study. In this case, there is not necessarily the need for typical syllabus elements. The need for an independent study authorization form was added to the catalog copy.

**Motion to include (CAMS 4096W - #398) approved unanimously.**

- E. The GEOC recommends revision of the following courses in Writing (W) Competency:

1. Motion to revise (K. Labadorf, M. Buck) MKTG 4997W Senior Thesis in Marketing [revise enrollment restrictions]

*Current Catalog Copy*

MKTG 4997W. Senior Thesis in Marketing

Three credits. Hours by arrangement. Prerequisite: ENGL 1010 or 1011 or 2011 or 3800; open only to Marketing Department Honor Students with consent of instructor and Department Head; open to juniors or higher.

*Revised Catalog Copy*

MKTG 4997W. Senior Thesis in Marketing

Three credits. Hours by arrangement. Prerequisite: ENGL 1010 or 1011 or 2011; open only to Marketing Department Honor Students with consent of the thesis advisor and the Marketing Department honors advisor; open to juniors or higher.

*Discussion*

- ENGL 3800 was removed from the catalog copy.
- D. Ouimette asked if only Honors students did theses. No, but this one is restricted to Honors students.
- K. Labadorf asked about why it is open to juniors if it is a senior thesis. It was noted that some students may start a thesis in their junior year, so this is not unusual.

**Motion to delete (MKTG 4997W) approved unanimously.**

F. The GEOC recommends inclusion of the following course in Content Area 1, Arts and Humanities:

1. Motion to include (S. Wilson, M. A. O'Donoghue) HEJS/HRTS 2203 The Holocaust in Theater and Film (#470)

*Discussion*

- No discussion.

**Motion to include in CA1 (HEJS/HRTS 2203 - #470) approved unanimously.**

2. Motion to include (S. Wilson, D. Ouimette) URBN 2400 City and Community in Film (#448)

*Discussion*

- No discussion.

**Motion to include in CA1 (URBN 2400 - #448) approved unanimously.**

G. The GEOC recommends inclusion of the following course in Content Area 4, Diversity and Multiculturalism, International:

1. Motion to include (M. Buck, K. Labadorf) HEJS/HRTS 2203 The Holocaust in Theater and Film (#470)

*Discussion*

- No discussion.

**Motion to include in CA4-INT (HEJS/HRTS 2203 - #470) approved unanimously.**

H. For the information of the Senate Curricula and Courses Committee and the University Senate, the GEOC approved the following courses for offering in intensive session:

1. CLCS 1002 Reading Between the Arts (CA1)
2. SOCI 1501 Race, Class, and Gender (CA2)
3. WGSS 1105 Gender and Sexuality in Everyday Life (CA2, CA4)

Note: M. Darre asked about the concern from GEOC noted in one of the CARs that students taking these abridged versions of the courses are doing less work for the same credit. E. Schultz noted that the GEOC could only assess the gen ed content and that the

committees don't have jurisdiction over other factors in this case. This would be an issue to take to Scholastic Standards.

I. The General Education Oversight Committee and University Interdisciplinary Courses Committee recommend inclusion of select non-UConn courses under the following transfer credit course for automatic inclusion in Content Area 1, Arts and Humanities (see attachment for details):

1. Motion to include (M. A. O'Donoghue, S. Park) INTD 91001 – INTD Bible 1000-level

*Discussion*

- D. Ouimette was unsure about the title but noted that he would not raise any objections.

**Motion to include in CA1 (INTD 91001) approved unanimously.**

Adjourned at 1:10pm.

Attendance (in bold): **Michael Darre (Chair)**, George McManus, **David Ouimette**, **Eric Schultz**, **Suzanne Wilson**, **Marianne Buck**, Dean Hanink, **Kathleen Labadorf**, **Maria Ana O'Donoghue**, **Steven Park**, **Peter Diplock (Ex-officio)**, **Wanjiku Gatheru (undergraduate student rep)**, **Christine Savino (undergraduate student rep)**

Respectfully submitted by Karen Piantek