

## University Senate Curricula and Courses Committee Minutes

Meeting Subtitles: “The Punctuation Police Crack Down” or “Proposal to Revise Badminton Approved”

10:30am Tuesday, 22 September, 2015

Senate Conference Room

### I. **Opening business**

- A. Meeting called to order at 10:30am
- B. Welcome
- C. Regrets: Mike Darre, Mike Whitney
- D. Minutes of 8 September meeting were eApproved
- E. We will next meet 6 October 2015

### II. **Report of the Chair/Representative**

- A. University Senate (P. Bedore) – P. Bedore met with Jon Gajewski to discuss semester business in CLAS. CLAS wants to add numbers for factotum courses (independent studies, special topics, variable topics, foreign study, etc.), so for 1000- and 2000-level courses, Senate approval is needed. Also, it was asked if there is a principle behind variable topics courses always being 3 credits. It was noted that this is standard, but this can be adjusted in PeopleSoft.
- B. Senate Executive (P. Bedore) – The Senate C&C’s three consent agenda items passed without comment. A report from the Diversity Committee might have an impact on the Senate C&C since curriculum is an area where there might be a push for a more university-wide initiative. A structure has been recommended for the university by the Diversity Task Force that includes a diversity council and a chief diversity officer. Much of the conversation focused on what we are already doing; diversity activities are generally run out of the cultural centers at this point. There was some contention in the meeting over the issue of the common schedule.
- C. GEOC (P. Bedore) – The Info Lit assessment survey was taken by 74 instructors across 34 departments. The feeling of the assessment committee was that departmental plans do not clearly describe the work being offered in the department, and there will be a recommendation to ask departments to revise those plans. More attention to digital literacy within the info lit competency is also desired.

D. Gen Ed Assessment Task Force (P. Bedore) – P. Bedore has spoken to Andrea Hubbard about populating this task force. The nominating committee has been busy, but there is some urgency to getting this Task Force underway given their tight timeline.

E. UICC (P. Bedore) – The committee will meet for the first time this semester in October.

F. Curriculum Advisory (“Workflow”) group (M. Darre) – E. Schultz has contacted UITS about next steps. He felt as though this project may have been sidelined due to the reorganization in UITS, but he would like to move up its priority so as not to lose momentum. There was some concern expressed about how the progress on this project is being presented to other stakeholder committees.

### III. **Other committee reports**

A. Growth and Development Committee (S. Wilson) – S. Wilson has not been advised of meeting times yet. She will follow up.

B. Diversity (M. A. O’Donoghue) – M. A. O’Donoghue will be the representative on this committee, which meets later today.

C. Standing Honors Board (K. Piantek) – The meeting was canceled for this past Friday due to limited attendance. The Senate C&C questioned at its last meeting whether their representation on the board was necessary, and P. Bedore contacted Jennifer Lease Butts to see if representation could be pulled. J. Lease Butts was not sure this was advisable and needs to engage in some consultation before this is determined. D. Hanink said that he will continue on the committee if it is decided that Senate C&C should continue their representation.

D. Scholastic Standards (E. Schultz) – E. Schultz is not sure if the committee has met yet. He has not received any notice. P. Bedore will follow up.

### IV. **Old Business**

A. Revised 1000- and 2000-level courses:

1. Motion to revise (E. Schultz, M. Buck) CAMS 1171 Elementary Greek I (Title and description change)

*Current Catalog Copy*

CAMS 1171. Elementary Greek I and II

(171-172) Four credits each semester. Four class periods. Not open for credit to students who have had three or more years of Greek in high school, except with Departmental consent.

Intensive introduction to ancient Greek. First semester: basic morphology, syntax, and vocabulary through simple readings from the New Testament; second semester: transition to classical Greek through selections from Xenophon, reading of Plato's Apology complete.

*Revised Catalog Copy*

CAMS 1171. Intensive Elementary Ancient Greek

Four credits. Four class periods. Not open for credit to students who have had three or more years of Greek in high school, except with Departmental consent.

Intensive introduction to ancient Greek. Basic morphology, syntax, and vocabulary through simple readings from the New Testament.

*Discussion*

- The syllabus needs a grading scale.

**Motion to revise CAMS 1171 approved unanimously.**

2. Motion to revise (D. Hanink, K. Labadorf) CAMS 1172 Intensive Intermediate Ancient Greek (Title and description change)

*Current Catalog Copy*

CAMS 1171. Elementary Greek I and II

(171-172) Four credits each semester. Four class periods. Not open for credit to students who have had three or more years of Greek in high school, except with Departmental consent.

Intensive introduction to ancient Greek. First semester: basic morphology, syntax, and vocabulary through simple readings from the New Testament; second semester: transition to classical Greek through selections from Xenophon, reading of Plato's Apology complete.

*Revised Catalog Copy*

CAMS 1172. Intensive Intermediate Ancient Greek

Four credits. Four class periods. Prerequisite: CAMS 1171 or instructor consent.

Transition to classical Greek through selections from Xenophon, reading of Plato's Apology complete.

*Discussion*

- The syllabus needs a grading scale.
- S. Nunnally had a question about the transition between CAMS 1171 and CAMS 1172.
- M. A. O'Donoghue asked about the B+ required to satisfy the language requirement. There was some discussion, but it was noted that catalog copy for this issue had been already approved.

**Motion to revise CAMS 1172 approved unanimously.**

3. Motion to revise (M. Buck, M. A. O'Donoghue) MCB 2225 Cell Biology Laboratory (Description and prereq change)

*Current Catalog Copy*

MCB 2225. Cell Biology Laboratory

Four credits. One 1-hour lecture and two 4-hour laboratories. Prerequisite or corequisite: MCB 2210. Prerequisite: Open to honors students; open to non-honors students with instructor consent.

A laboratory experience that will prepare students for thesis research. Focus will be on experimental design, data analysis and presentation. Topics include cell culture, DNA transfection, fluorescence and time-lapse microscopy, image processing, and flow cytometry. Students will pursue independent research projects. A fee of \$75 is charged for this course.

*Revised Catalog Copy*

MCB 2225. Cell Biology Laboratory

Four credits. One 1-hour lecture and two 4-hour laboratories. Prerequisite: BIOL 1107 or equivalent. Prerequisite: Open to honors students; open to non-honors students with instructor consent.

A laboratory experience that will prepare students for thesis research in the biological sciences. Experimental design, quantitative analysis and presentation of data. Topics include cell culture, fluorescence and time-lapse microscopy, DNA transfection, image processing, and flow cytometry. Students will also pursue independent research projects. A fee of \$75 is charged for this course.

*Discussion*

- There was some minor wordsmithing of the course description.
- Some clarification of the prereq was also discussed.

**Motion to revise MCB 2225 approved unanimously.**

4. Motion to revise (K. Labadorf, E. Schultz) UNIV 1840 Learning Community Service Learning (Credit limit change)

*Current Catalog Copy*

UNIV 1840. Learning Community Service-Learning

One credit. Class hours by arrangement. Prerequisite: Open only with instructor consent.

This course may be repeated for a total of two semesters. Students taking this course will be assigned a final grade of S (satisfactory) or U (unsatisfactory).

Activities, discussions, and critical reflections related to service-learning, community engagement, and/or experiential learning activities specific to the theme of a learning community.

*Revised Catalog Copy*

UNIV 1840. Learning Community Service Learning

Either semester. One credit. Class hours by arrangement. Open only with instructor consent.

Students taking this course will be assigned a final grade of S (satisfactory) or U (unsatisfactory).

This course may be repeated for a total of four semesters.

This course will engage students in service learning, community engagement, and/or experiential learning activities, discussions, and critical reflection specific to the theme of a learning community.

*Discussion*

- The presence of an extraneous hyphen was noted and stricken from the title and description.
- There was some discussion of the reason for the credit limit change, and it was determined that this was a valid option.

**Motion to revise UNIV 1840 approved unanimously.**

B. Delete 1000- or 2000-level courses:

1. Motion to delete (M. A. O'Donoghue, S. Wilson) AH 2000 Fundamentals of Allied Health Care

*Discussion*

- No discussion.

**Motion to delete AH 2000 approved unanimously.**

V. **New Business**

A. New 1000- and 2000-level courses:

1. Motion to add (E. Schultz, K. Labadorf) SOCI 2275W Social Well-Being

*Note: This course was approved for addition by GEOC.*

*Proposed Catalog Copy*

SOCI 2275W. Social Well-Being

Three credits. Prerequisite: ENGL 1010, 1011, or 2011. Open to sophomores and higher.

Socially-embedded facets of well-being. Definitions and levels of well-being; relationship of well-being to social situations, social interactions, and social institutions.

*Discussion*

- There was some discussion of the GEOC and subcommittee course approval process and how detailed the reports and committee discussions are. The full GEOC committee appears to rely heavily on previously determined subcommittee recommendations in its approval process.

**Motion to add SOCI 2275W approved unanimously.**

B. New 3000- and 4000-level W courses:

1. Motion to add (M. Buck, K. Labadorf) CHEG 4143W Chemical Engineering Capstone Design II

*Note: Course was submitted as a revision, but CHEG would like to replace CHEG 4143 with CHEG 4143W, so it is an Add. The Registrar can delete CHEG 4143.*

*Proposed Catalog Copy*

CHEG 4143W. Chemical Engineering Capstone Design II

Three credits. Prerequisite: CHEG 4140 and CHEG 4142; ENGL 1010 or 1011 or 2011. Open to juniors or higher. Open only to CHEG majors.

Continuation of work on chemical process and simulation projects assigned in CHEG 4140. Group work, written and oral communication, and presentation of the final project, which analyzes a chemical process from technical, economic, safety, and environmental perspectives.

*Discussion*

- There were some revisions to the course description and punctuation of the prerequisites.
- M. Buck will verify that the non-W version of the course can be deleted.

**Motion to add CHEG 4143W approved unanimously.**

C. Revised 3000- and 4000-level W courses:

1. Motion to revise (M. A. O'Donoghue, M. Buck) BADM 4070W Effective Business Writing (Pre-reqs)

*Current Catalog Copy*

BADM 4070W. Effective Business Writing

One credit. Prerequisite: MGMT 3101, or MKTG 3101 or FNCE 3101; ENGL 1010 or 1011 or 2011; open only to juniors or higher; open only to School of Business students. Not open to students who have successfully completed BADM 4075W or MGMT 3070W.

Techniques to improve written business communication skills. Requires a variety of written assignments and gives special attention to writing tasks that students are likely to encounter early in their careers, such as reports to supervisors, sales proposals, documentation of business policies, responses to complaints, as well as general business letters and memos. Students will receive critiques of their written assignments and will be required to revise their writing.

*Revised Catalog Copy*

BADM 4070W. Effective Business Writing

One credit. Prerequisite: MGMT 3101 or MKTG 3101 or FNCE 3101; ENGL 1010 or 1011 or 2011; Open only to Business Majors of Junior or higher status. Not open to students who have successfully completed BADM 4075W or MGMT 3070W.

Techniques to improve written business communication skills with focus on early-career writing tasks such as reports to supervisors, sales proposals, documentation of business policies, responses to complaints, general business letters, and memos.

*Discussion*

- E. Schultz cracked down on the use of commas in the prerequisites.
- There was discussion of the phrase "successfully completed." It was deemed that this is standard catalog language.
- A grading scheme is needed in the syllabus.

**Motion to revise BADM 4070W approved unanimously.**

2. Motion to revise (E. Schultz, K. Labadorf) MARN 4030W Marine Biochemistry (Title and description)

*Current Catalog Copy*

MARN 4030W. Marine Biogeochemistry

(280W) Three credits. Prerequisite: CHEM 1128, MATH 1122 or 1132, PHYS 1202 or equivalents; ENGL 1010 or 1011 or 2011. Vlahos

Composition, origin and solution chemistry of sea water. Marine biogeochemical cycles of water, salt, carbon, nutrients, gases and trace elements. Effects of ocean circulation, biological cycles and crustal exchanges on the distribution and transfer of substances in the marine environment.

*Revised Catalog Copy*

MARN 4030W. Chemical Oceanography

Three credits. Prerequisite: CHEM 1128; MATH 1132; PHYS 1202 or equivalents; ENGL 1010 or 1011 or 2011. Vlahos.

Composition, origin, and solution chemistry of seawater and the marine biogeochemical cycles of salts, elements, and gases. Distributions and transfer in the marine environment through chemical equilibria, rates, redox, partitioning, ocean circulation, biological cycles, and crustal exchanges.

*Discussion*

- There was some replacement of commas with semicolons in the prerequisites, and Oxford commas were added in the description.
- E. Schultz questioned the need for a new course number. It was determined that, although the wording of the title is very different, the course content is the same, so the course can keep its number.
- The syllabus needs a grading scheme.
- There was a question as to whether or not to list the instructor in the catalog. M. Buck indicated that this varies across departments and is up to their discretion.
- It was noted that some W elements were missing from the syllabus. K. Piantek indicated that this course was held up in the W subcommittee for a while, so a new syllabus may have been sent directly to the subcommittee. P. Bedore will check in with Art Engler of the W subcommittee about whether there is a new syllabus.

**Motion to revise MARN 4030W approved unanimously.**

3. Motion to revise (M. Buck, M. A. O'Donoghue) PSYC 3300/W Emotional/Behavioral Disorders of Childhood (Title)

*Note: According to the Registrar, this course is currently archived.*

*Current Catalog Copy*

PSYC 3300. Emotional/Behavioral Disorders of Childhood

(249) Three credits. Prerequisite: PSYC 2400.

Theory, research, treatment, and prevention in developmental psychopathology from infancy through adolescence.

PSYC 3300W. Emotional/Behavioral Disorders of Childhood

(249W) Prerequisite: PSYC 2400; ENGL 1010 or 1011 or 2011.

*Revised Catalog Copy*

PSYC 3300. Abnormal Child Psychology

(249) Three credits. Prerequisite: PSYC 2400.

Theory, research, treatment, and prevention in developmental psychopathology from infancy

through adolescence.

PSYC 3300W. Abnormal Child Psychology  
(249W) Prerequisite: PSYC 2400; ENGL 1010 or 1011 or 2011.

*Discussion*

- No discussion.

**Motion to revise PYSC 3300/W approved unanimously.**

D. The General Education Oversight Committee recommends inclusion of the following courses is Content Area 4 – Diversity and Multiculturalism:

1. Motion to add CA4 (S. Wilson, M. Buck) EDCI 2100 Power, Privilege, and Public Education

*Discussion*

- No discussion.

**Motion to add EDCI 2100 to CA4 approved unanimously.**

E. For the information of the Senate Curricula and Courses Committee, the General Education Oversight Committee recommends approval to offer the following course in Intensive Session:

1. SPAN 1020 Fashion, Design, Art & Identity in Spain (CA1, CA4-INT)

Attendees: Pamela Bedore (Chair), Eric Schultz, Dean Hanink, Kathy Labadorf, Shayla Nunnally, Suzanne Wilson, Marianne Buck, Maria Ana O'Donoghue

Respectfully Submitted: Karen Piantek