

University Senate Curricula and Courses Committee Minutes
Meeting Subtitles: “The Quibbler” or “Everyone Signal Your Approval by Leaving”
10:00pm Wednesday, September 20, 2017
Senate Conference Room

Opening business

- A. Meeting called to order at 10:02am
- B. Welcome
- C. Regrets: Jean Main, Daniel Burkey
- D. Minutes of the September 6, 2017 meeting were approved by eVote.
- E. We will next meet October 4, 2017 at 12:30pm

II. Report of the Chair/Representative

- A. University Senate (M. Darre) – The Senate met on September 11. The biggest news was the potential state budget crisis. There are also some major job searches going on, such as for the Dean of Library Services. Philanthropy and athletics were additional topics of discussion. UConn received more than 36,000 applications for Fall enrollment. The number of incoming freshmen is actually reduced at Storrs, but it is up for a special group at the Regional Campuses who will transfer to Storrs after their first semester.
- B. Senate Executive (M. Darre) – See above.
- C. GEOC (E. Schultz) – Aside from the actions on the Senate C&C agenda, GEOC approved an announcement for the Provost’s Grant Competition. It will be up next week on the Daily Digest. GEOC will also take up the question of whether the Second Language subcommittee should review second language courses.
- D. UICC (M. Buck) – The committee has not met yet.

III. Other committee reports

- A. Growth and Development Committee (S. Wilson) – No report.
- B. Diversity (M. A. O’Donoghue) – No Report. It is uncertain whether we still need a representative on this committee.

- C. Standing Honors Board (K. Piantek) – The Honors Board is currently reviewing a proposal that will revise the Honors Program requirements. The program is aiming to have all vetting and approvals done for the March 1 catalog deadline.
- M. Buck noted that February 5th is new catalog deadline. The Office of the Registrar felt that March 1 was too late.
- D. Scholastic Standards (P. Diplock) – No report.

Old Business

A. Non-Course-Related GEOC Actions:

1. Motion to approve (K. Labadorf) the recommendation that The General Education Oversight Committee add a representative from First-Year Writing (FYW) to serve as an ex-officio member to GEOC. The Director of FYW shall appoint one member and one alternate to serve for continuous terms until either party is replaced by a new nominee.

Discussion

- E. Schultz explained that FYW is a pre-requisite for all W courses and is arguably part of the gen ed curriculum. He noted that it makes sense to have representatives on the committee, and he indicated that the Director, Lisa Blansett, is already attending meetings in an unofficial capacity. He also noted that GEOC's changes to the by-laws, which Senate C&C will review shortly, also include the addition of FYW representatives to the committee membership.
- Some Senate C&C members asked about having members from other groups, such as Honors, on GEOC. There was some discussion of these options. E. Schultz will bring this to the GEOC and ask if Honors or other departments need to be added as ex-officio members to the committee as part of the effort to more fully integrate gen ed at the university.

The motion to add FYW representatives was approved unanimously.

New Business

- A. The General Education Oversight Committee recommends the inclusion of the following course in Content Area 4 – Diversity and Multiculturalism:

1. Motion to add (M. Buck, D. Ouimette) EDLR 2001 Contemporary Social Issues in Sport (#3134)

Discussion

- The committee discussed potential revisions to the catalog copy, but it was discovered that the proposer must have reverted to old catalog copy when filling out the CAR,

because the actual current catalog copy already contains the changes the committee wanted to make. No changes to the copy are needed besides the addition of the CA4 designation. The CAR will be updated.

The motion to add EDLR 2001 (#3134) was approved unanimously.

B. New S/U Graded Courses

1. Motion to add (S. Wilson, M. Bradford) COMM 5991 Internship in Communication (#4145)
Proposed Catalog Copy

COMM 5991. Internship in Communication

One to three credits. Open to graduate students in Communication. Students complete a departmentally approved internship within one semester. Students taking this course will be assigned a final grade of S (satisfactory) or U (unsatisfactory).

Discussion

- Language needs to be added to the catalog copy about the S/U grading.
- E. Schultz asked about permission to enroll. There appears to be a disconnect between the form and the catalog copy regarding if permission is required, and by whom.
- M. Buck felt the committee could approve it, and she would follow up with the department and report back on the outcome. Other members agreed. M. Buck will look into how students get consent and how permission to take the course is reviewed by the department.

The motion to add COMM 5991 (#4145) was approved unanimously.

2. Motion to add (K. Labadorf, M. Buck) ILCS 3291 Italian Internship (#4123)

Discussion

- The pre-requisites and consent from the top of the form need to be added to the catalog copy.
- M. Buck noted that the specified pre-requisites cannot be put into PeopleSoft the way it is indicated; students would need to get a permission number.
- E. Schultz questioned who the “instructor” was in the case of an internship. Clarification needs to be made about exactly which instructor or who is being referred to when it says “instructor consent required.”
- S. Wilson was confused because the syllabus refers to a graded option for the course. M. Buck confirmed that it is not possible to sometimes allow for letter grading on an S/U-graded course in PeopleSoft. There would need to be two separate courses if one is letter graded and one is S/U graded.
- **K. Labadorf moved to table the course pending clarifications about instructor consent and grading. M. Ego seconded. The motion to table was approved unanimously.**

C. Non-Course-Related GEOC Actions

1. Motion to accept (M. Bradford) the Changes to the Academic Adjustments Policy – Revisions by both GEOC and AAC

- E. Schultz gave a brief overview of the policy history and why changes are being made. He noted that GEOC made additional changes with the consent of Katrina Higgins after Scholastic Standards originally revised the policy.
- E. Schultz said that the one substantive change GEOC made was to add a requirement that the Academic Adjustments Committee send a report to GEOC at the end of the year to summarize its actions. M. Bradford asked about the function of the report. E. Schultz assured him that GEOC has input into adjustments before they are approved, so the report would be only informational and would not be submitted for GEOC approval.
- There was curiosity from some Senate C&C members about who is on the committee and how often it meets. E. Schultz is a member, so he read the list of members from the last email he received. The committee meets at least once a semester.

The motion to accept changes to the policy on Academic Adjustment was approved unanimously.

2. GEOC-Proposed Changes to the Senate By-Laws and Rules & Regulations

- E. Schultz again gave an overview of the document and its history before he solicited feedback from Senate C&C members.
- M. Buck indicated that she and a colleague, Carl Rivers, reviewed it and both of them found no issues with it.
- The committee will wait until next week to vote on the document to give members additional time to review the changes.

M. Bradford moved to adjourn. S. Wilson seconded. The motion was approved unanimously.

Adjourned at 11:20am.

Attendance (in bold): **Michael Darre (Chair), Michael Bradford, Marianne Buck**, Daniel Burkey, **John Chandy, Michael Ego**, Peter Diplock (Ex-officio), **Dean Hanink, Kathleen Labadorf**, Jean Main, **David Ouimette**, Felicia Pratto, **Eric Schultz, Suzanne Wilson, Tyler DiBrino (student rep)**, and Wawa Gatheru (student rep)

Respectfully submitted by Karen Piantek