

Minutes of March 19, 2018

Attendees: Veronica Makowsky (chair), Brian Aneskievich, Greg Bouquot, Karen Bresciano, Robin Coulter, Susanna Cowan, Joe Crivello, Hedley Freake, Robin Grenier, Katrina Higgins, Jill Livingston (recorder), Gina Stuart

Absent: Maureen Armstrong, Robert Bosco, Stuart Brown, Jennifer Lease Butts, Nithisha Chittajallu, David Clokey, Peter Diplock, Holly Fitch, Gretchen Geer, Larry Gramling, Ellen Tripp, David Wagner

I. Call to Order

Veronica Makowsky called the meeting to order at 2:01 p.m.

II. The Minutes of March 5, 2018

Joe Crivello made a motion to approve the minutes, which was seconded by Katrina Higgins. The minutes were approved.

III. Discussion with Yuhang Rong, Associate Vice Provost for Global Affairs, about creating By-Laws language that governs award of credit for courses taken via study abroad, and possibly other issues from Global Affairs.

Discussion:

Study abroad programs, which all have an academic component, have grown over the years. There are currently several types.

- UConn Programs: Faculty-led programs, where students pay the cost of program plus an additional amount of money to UConn for cost recovery.
- Exchange Programs: UConn enters exchange agreements with foreign universities. Students pay UConn tuition. We try to seek equal amount of students to take the place of UConn students abroad. Those international students usually pay tuition to their own institutions.
- Third Party Programs: These programs fill a need where UConn lacks capacity. If students are successful in their courses, they get credit for the UConn-equivalent courses.

1,000 students do study abroad each year. An additional 600 students take part in other international travel opportunities. UConn has liability for the students in these programs, even when the programs are offered outside of Study Abroad.

Study Abroad is seeking Senate By-Laws that would clarify levels of authority over credit-bearing study abroad programs and courses, as well as general policies and procedures to govern implementation and operation of study abroad programs. They would like clarity on the scope, authority, and constitution of the faculty advisory committee, including who serves (faculty and ex-officios) and term-limits. Both Jeremy Teitelbaum and John Volin agreed a policy would be beneficial. UConn's field trip policy may be useful for reference. Further, the Honors Advisory Board By-Laws could provide a useful frame of reference.

Non-academic programs are run through Student Affairs. Study Abroad handles safety and security, but Student Affairs should first approve intent.

Decisions:

Yuhang will provide the draft documents he wrote to Veronica.

SSC will write the By-Laws for the Study Abroad Faculty Advisory Committee for matters pertaining to academics only. Appropriate language to establish oversight of the Student Abroad Faculty Advisory Committee should be incorporated into the Senate By-Laws. Non-academic issues will not fall under the purview of the Senate.

By-Laws for the Study Abroad Faculty Advisory Committee should articulate:

- Scope/purpose relating to programs with educational intent
- Who approves educational programs
- Authority of the Study Abroad Faculty Advisory Committee
- Who constitutes the Study Abroad Faculty Advisory Committee and their term limits, and expectations for participation
- What happens when there are changes to curriculum or programs (perhaps)
- Though it will not pertain to non-academic issues, the Study Abroad By-Laws should outline the non-academic factors taken into account (e.g. safety, fiduciary)
- The Graduate School should be kept apprised of these discussions since what is not specified in Graduate School policies defaults to the Senate By-Laws.

Yuhang and Greg will separately discuss a logistical issue related to course placeholders. It would be preferential for known-approved courses to be immediately recognized on the transcript with their final approval numbers.

IV. Any Other New or Old Business? None.

V. Next Meeting: Monday, April 2, 2018, 2:00-3:30 PM, School of Business 302

Study Abroad—general ideas we would like to include in the By-Laws
Joe and Hedley have prepared By-Laws language on final assessments.

VI. The meeting was adjourned at 3:16 p.m. by Veronica.