

University Senate Curricula and Courses Committee Minutes  
Meeting Subtitles: "Back on the Senate C&C High Horse" or  
"Catalog Copy Read by the Instructor and Michael Buffer"  
9:00am Wednesday, August 29, 2018  
Senate Conference Room

**Opening business**

- A. Called to order: 9:01am

P. Bedore welcomed members and gave the committee some information about membership and representation. In particular, she noted that M. Ego is on sabbatical this semester and will not be available to represent the regional campuses. P. Bedore asked if the committee was okay with her representing the regional campuses or if they felt that a temporary substitute should be nominated. The committee was agreeable to allowing P. Bedore to speak for the regional campuses in the absence of M. Ego.

**Proposal to allow P. Bedore to represent the regional campuses at Senate C&C meetings was approved unanimously.**

- B. Regrets: None
- C. Minutes of the May 2, 2018

**The minutes were accepted unanimously as submitted.**

- D. We will next meet September 12, 2018

**II. Report of the Chair/Representative**

- A. University Senate (P. Bedore) – No report.
- B. Senate Executive (P. Bedore) – No report.
- C. GEOC (E. Schultz) – E. Schultz gave the committee an overview and update on the Environmental Literacy (EL) initiative. GEOC and Senate C&C need to review the EL definition that was drafted. There are also changes to the Senate rules and regulations. M. Bradford asked about the DeltaGE group's role related to EL. DeltaGE will have a role in determining how EL fits into the new Gen Ed model, but their purview is not to approve anything related to its development.
- D. UICC (M. Buck) – No report.

**III. Other committee reports**

- A. Honors Board of Associate Directors (D. Burkey) – No report.
- B. Scholastic Standards (TBD) – Senate C&C needs a representative for this group. Scholastic Standards is currently working on a Research and Experiential Courses proposal to provide more consistency in course numbering and course descriptions, and

to aid in record keeping. L. Schlesselman sits on the committee already for CETL, so she volunteered to represent Senate C&C as well.

- C. ΔGE Working Group (E. Schultz) – The working group has three subgroups that are currently developing a curriculum structure, a communication plan, and academic goals. M. Bradford noted that he is not yet on a subgroup and would like to land with curriculum structure.

## Old Business

- A. Revised 1000- and 2000-level courses:

*Note: FREN 1163 and FREN 1164 were tabled pending clarification of the enrollment restrictions. Updates have been received from the proposer.*

1. Motion to revise (E. Schultz, D. Burkey; E. Schultz, K. Labadorf) FREN 1163 Intermediate French I (#6309) [revise number, description]

### *Current Catalog Copy*

FREN 1163. Intermediate French I

Prerequisite: FREN 1162 or 173 or two years of high school French. Four credits each semester. Four class periods and a one-hour laboratory period. The fourth class period is devoted to culture and society. Continuation of 1161-1162.

Review and extension of French grammar. Graded composition. Intensive and extensive reading. Intensive oral practice.

### *Revised Catalog Copy*

FREN 1103. Intermediate French I

Prerequisite: FREN 1102 or two years of high school French or permission of Language Coordinator. Four credits. Continuation of 1102.

Review and extension of French grammar. Graded Composition. Intensive and extensive reading. Intensive oral practice. Cultural and social content reinforce the linguistic skills taught in every class.

### *Discussion*

- P. Bedore explained communication with the proposer. There was a mistake in the CAR form with language that was held over from other proposals. The prerequisites have been clarified.
- The syllabus suggests that missing class would be punitive for students, but this is not allowed. P. Bedore will contact the proposer about this issue as well as a typo in the syllabus and some best practices language.

**Motion to revise FREN 1163 (#6309) approved unanimously.**

2. Motion to revise (E. Schultz, M. Bradford) FREN 1164 Intermediate French II (#6310) [revise number, description]

*Current Catalog Copy*

FREN 1164. Intermediate French II

Prerequisite: FREN 1163 or 173 or two years of high school French. Four credits each semester. Four class periods and a one-hour laboratory period. The fourth class period is devoted to culture and society. Continuation of 1161-1162.

Review and extension of French grammar. Graded composition. Intensive and extensive reading. Intensive oral practice.

*Revised Catalog Copy*

FREN 1104. Intermediate French II.

Prerequisite: FREN 1103 or two years of high school French or permission of Language Coordinator. Four credits. Continuation of 1103.

Review and extension of French grammar. Graded Composition. Intensive and extensive reading. Intensive oral practice. Cultural and social content reinforce the linguistic skills taught in every class.

*Discussion*

- The details of this course are similar to those of the one above. There are no additional notes.

**Motion to revise FREN 1164 (#6310) approved unanimously.**

- B. The General Education Oversight Committee recommends inclusion of the following courses in Content Area 2 – Social Sciences:

*Note: EPSY 2450 was tabled pending more information on the placement of social sciences within the course modules. New information has been received from the proposer.*

1. Motion to add (M. Bradford, J. Chandy) EPSY 2450 Whole Child, School, and Community: Linking Health and Education (#3720)

*Discussion*

- Some Senate C&C members last year felt the course did not meet CA2 standards even though GEOC approved it, so the proposer was contacted for additional

information. The proposer responded with extensive notes, and the additional information strongly supports the inclusion of the course in CA2.

- It was noted that text in the syllabus that appears to be hyperlinked does not actually hyperlink.

**Motion to add EPSY 2450 (#3720) approved unanimously.**

C. The University Interdisciplinary Courses Committee recommends addition of the following 3000- or 4000-level courses:

*Note: UNIV 3080 was tabled pending more info about course credits and clarification in the description about peer mentoring. No additional information has been received to date.*

1. UNIV 3080 SSS Peer Mentor Leadership Development Course (#6389)

**New Business**

D. New 1000- and 2000-level courses:

1. Motion to add (D. Burkey, M. Bradford) DMD 1060 Fundamentals of Programming for Game and Web (#6369)

*Proposed Catalog Copy*

DMD 1060. Fundamentals of Programming for Game and Web

Three credits. Prerequisites: DMD 1000, DMD 1030; open to Digital Media and Design majors only, others by instructor consent.

Introduction to object-oriented computer programming through lecture and hands-on exercises. Basic computer programming principles that will set the foundation for future courses in scripting.

*Discussion*

- Edits were made to streamline the catalog copy.
- The syllabus appears to be lacking detail in the assignments and learning objectives. It was recommended that the proposer contact CETL.
- There were also issues with syllabus language about participation and attendance. Since this is a consistent problem, P. Bedore asked if the committee wanted to draft a policy statement that instructors could include in their syllabi to cover this. L. Schlesselman agreed to draft a statement.
- One member asked if we should approve the course if it was really as lacking as it seemed to be. Senate C&C will sometimes hold up a proposal if the CAR is also

insufficient, but in this case it was felt that the issues with the syllabus were just a case of needing to adhere more to Senate-recommended best practices. The course can proceed and the proposer will be contacted separately and asked to provide more information in the syllabus for the benefit of students.

**Motion to add DMD 1060 (#6369) approved unanimously.**

2. Motion to add (K. Labadorf, D. Ouimette) MCB 1201 Virus Hunting: Applied Bioinformatics (#6767)

*Discussion*

- P. Bedore gave some background about a discussion in the CLAS C&C related to longer catalog copy. It was discovered that edits to the catalog copy made by GEOC were not reflected in the CAR sent to Senate C&C members. However, this revised language has not yet been communicated to the proposer.
- There was some question about whether students are required to take both courses, MCB 1201 and MCB 1200. There is, as yet, no proposal to add MCB 1200 even though it is mentioned in the catalog copy.
- One member questioned whether the course exists without the funding noted in the syllabus. It was suggested that the funding mentioned was for the development of the course and that we could assume the department has the resources to offer the course independent of additional funding.
- One member was concerned about the lack of pre-requisites for the course. There was doubt that students would have the necessary background to understand principles covered in the course or to conduct labs. Another member asked if adding high school Biology as recommended preparation would help, but it still seemed like an upper level course to one member.

**Motion to table (K. Labadorf, D. Burkey) MCB 1201 pending more information about the relationship of MCB 1201 to MCB 1200 and course preparation, and pending consultation with the proposer about the revised catalog copy.**

E. Revised 1000- and 2000-level courses:

1. Motion to revise (D. Burkey, D. Ouimette) DMD 2542 Introduction to Game Scripting (#5567) [Prereqs and description]

*Current Catalog Copy*

DMD 2542. Introduction to Game Scripting

Three credits. Prerequisites: Open only to Digital Media and Design majors; others by instructor consent.

Fundamentals of gameplay scripting utilizing a current game engine. Numbers, strings, assignment, loops, functions, arrays, and available engine commands.

*Revised Catalog Copy*

DMD 2542. Introduction to Game Scripting

Three credits. Prerequisites: DMD 2070; Open only to Digital Media and Design majors; others by instructor consent.

Fundamentals of gameplay scripting utilizing an off-the-shelf video game engine. Scripting concepts and constructs like vector math, classes, raycasting, deltaTime, and other available engine commands.

*Discussion*

- Edits were made to streamline the catalog copy.
- There should be consistency in whether “delta” is capitalized in the catalog copy and within the syllabus.

**Motion to revise DMD 2542 (#5567) approved unanimously.**

2. Motion to revise (D. Burkey, M. Bradford) ENVE 2411 Introduction to Computer Aided Design (#7170) [Credit restriction and description]

*Current Catalog Copy*

ENVE 2411. Introduction to Computer Aided Design

One credit. Prerequisite: Enrollment in the School of Engineering.

Introduction to computer aided design and drawing, emphasizing applications in civil and environmental engineering and landscape design; Students will be introduced to fundamental CAD concepts and techniques, such as drawing commands, dimensioning, layers, editing techniques, and plotting, and additional software packages to create planimetric and topographic maps; Related topics include scale, coordinate geometry, terrain representation.

*Revised Catalog Copy*

ENVE 2411. Introduction to Computer Aided Design

One credit. Prerequisite: Enrollment in the School of Engineering.

This course and CE 2410 may not both be taken for credit. Introduction to computer-aided design and drawing, emphasizing applications in civil and environmental engineering and

landscape design. Fundamental CAD concepts and techniques, such as drawing commands, dimensioning, layers, editing techniques, and plotting, and additional software packages to create planimetric and topographic maps. Related topics include scale, coordinate geometry, and terrain representation.

*Discussion*

- The syllabus is missing a grading scale.
- Minor edits were made to streamline the catalog copy.

**Motion to revise ENVE 2411 (#7170) approved unanimously.**

F. The General Education Oversight Committee recommends addition of the following 3000- or 4000-level course(s) in the Writing (W) Competency:

1. Motion to add (E. Schultz, K. Labadorf) ASLN 3306W Advanced American Sign Language, Level II (#6427)

*Proposed Catalog Copy*

ASLN 3306W. Advanced American Sign Language, Level II

Three credits. Prerequisite: ENGL 1010 or 1011 or 2011; ASLN 3305 or consent of the instructor.

Continuation of advanced study of American Sign Language and Deaf culture. Emphasis on composition in ASL, involving critical engagement with primary research in ASL literature and Deaf culture, and guidance on how to compose and revise in ASL using an online video recording platform.

*Discussion*

- Some background on the course and GEOC's consideration of the course were provided.
- There was a discussion of word count versus page numbers in relationship to W requirements. Most instructors now use word count requirements. It was suggested that GEOC might consider revising this requirement. There was general support if not enthusiasm for the idea.
- Members identified a couple points that should be conveyed to the proposer regarding the syllabus: 1) There is no Co-Op anymore, and 2) The syllabus mentions an online vendor, which is a violation of the university's contract with Barnes and Noble. Adjustments will need to be made to bring the syllabus into compliance.

**Motion to add ASLN 3306W (#6427) approved unanimously.**

G. The General Education oversight Committee recommends addition of the following course in Content Area 3 – Science and Technology, Lab:

*Note: The course was tabled pending more information.*

1. MCB 1201 Virus Hunting: Applied Bioinformatics (#6767)

H. New S/U Graded Courses:

1. Motion to add (J. Chandy, M. Brand) AH 4288 Instructional Assistant in Allied Health Sciences (#7732)

*Proposed Catalog Copy*

AH 4288. Instructional Assistant in Allied Health Sciences

Variable (1-3) credits. Hours by arrangement. Prerequisite: B grade or better in course that student is assisting; Open only with consent of instructor, advisor, and department head. Students taking this course will be assigned a final grade of S (satisfactory) or U (unsatisfactory).

This course may not be used to meet requirements for the Group A or Group B AHS major requirements. Experience with Allied Health Sciences course development and faculty assistance; independent inquiry under the guidance and supervision of an Allied Health Sciences faculty. Guidelines and learning agreement required.

*Discussion*

- There was concern that this was just “student labor as credit” and that there were no real learning outcomes. Members suggested using CETL’s resources and/or developing some kind of university-wide policy regarding mentoring.
- This course will be picked up again next meeting due to time constraints.

Attendance (in bold): **Pam Bedore (Chair), Michael Bradford, Daniel Burkey, John Chandy, David Ouimette, Eric Schultz, Mark Brand**, Marianne Buck, Michael Ego, **Kathleen Labadorf, Lauren Schlesselman (Ex-Officio), Gina Stuart**

Respectfully submitted by Karen C. P. McDermott