

University Senate Curricula and Courses Committee Minutes
Meeting Subtitles: “Ooo! Standards! Yay!” or “Putting on the Grumpy-Old-Man Hat”
9:00am Wednesday, December 5, 2018
Senate Conference Room

I. Opening business

- A. Called to order: 9:00am
- B. Regrets: None. Aside from one member on sabbatical, the committee recorded perfect attendance.
- C. Minutes of the November 7, 2018 meeting were eApproved.
- D. We will next meet January 23, 2018

II. Report of the Chair/Representative

- A. University Senate (P. Bedore) – After catching a mistake in the records, the Senate C&C pulled one course from our consent agenda, MCB 3841W.
The changes to the General Education Rules and Regulations were approved with one notable change; one Senator wanted the definition of Gen Ed to remain in the Rules and Regulations to keep it in a place of record.
- B. Senate Executive (P. Bedore) – No report.
- C. GEOC (E. Schultz) – E. Schultz met with Education Abroad. There will likely be a course competition for Environmental Literacy courses offered abroad.
- D. UICC (M. Hatfield) – The committee passed three courses electronically, two of which the Senate C&C will see today.

III. Other Committee Reports

- A. Honors Board of Associate Directors (D. Burkey) – The Honors Board reviewed three Core courses, one of which generated extensive discussion.
Honors students who have been working in the newly created roles of Guides for Peer Success (GPS) reported on their activities this semester.
Honors has hired a manager for the BOLD Initiative, which is a three-year grant-funded program. The manager will be working mostly out of the Honors Office, and Honors has been conducting a targeted recruitment of students for the program this semester for its first cohort. The committee is also going green and will stop providing paper copies of materials.
- B. Scholastic Standards (L. Schlesselman) – The committee met on Monday, 12/3/18. The first item of discussion was an email that John Volin sent out telling faculty that they should not be asking students for a doctor’s note when they are sick. There was some uncertainty about whether the email is telling instructors they *should not* asked versus they *cannot* ask. I.e., is this

a best practice or a policy? One issue is that students are bogging down the infirmary seeking notes for excused absences. On the other hand, we also do not want students coming to class sick. The discussion was not yet resolved.

The committee also disseminated the course renumbering document to the C&Cs for one last look, and they have until February 17 to comment. The Senate C&C will look at this document in January.

Regarding grade appeals, the committee has been discussing what to do when faculty are not around for the summer. It was determined that students will have to wait until Fall unless there is an important reason that the grade appeal needs to be considered earlier (e.g. graduation). A Senate C&C member asked if there was any additional discussion of final exams. No, the committee did not discuss this, but the topic is still on the table. It was suggested that we should look into what other universities are doing about this issue. One member felt that there seems to be a lot of angst about finals now, but there never used to be such concern; it was just a fact of academic life that finals week was going to be difficult.

- C. ΔGE Working Group (E. Schultz) – The committees met a couple weeks ago and will meet again on Dec. 17.

IV. Old Business

- A. The University Interdisciplinary Courses Committee recommends addition of the following 3000- or 4000-level courses:

1. Motion to add (E. Schultz, J. Chandy) UNIV 3080 SSS Peer Mentor Leadership Development Course (#6389)

Note: UNIV 3080 was tabled pending more info about course credits and clarification in the description about peer mentoring. Updates were received.

Proposed Catalog Copy

UNIV 3080. Peer Mentor Leadership Development Course (Supervised Field Study)
Three credits. Instructor consent, open to sophomores or higher. May be repeated once. Focus on personal growth and leadership development to foster empowerment of self and others through peer mentoring. Students will explore social, cultural, personal, and academic issues that affect first-year students, in particular first-generation college students from underrepresented populations. Some topics covered are empathy, MBTI, effective communications, the transition to college, growth mindset, cultural diversity, and self-awareness.

Discussion

- The proposer appears to have addressed the two issues flagged by adding class time and including mention of peer mentoring the catalog copy.
- Assessments in the CAR do not match the syllabus.

- There was discussion of whether or not this was a field studies class. If it is not field studies, then the number needs to be changed because the number used is reserved for field studies. One Senate C&C member most familiar with the course felt that the course was in fact a field studies course. There was additional discussion of the nature of the course. All concerns seemed to be addressed.

The motion to add UNIV 3080 (#6389) was approved unanimously.

V. New Business

A. Item of Discussion

1. Senior Seminar – (A. Appiah)

- A number of students have indicated to A. Appiah that they were interested in taking the UNIV 4800 Senior Year Experience senior seminar course, but it has not been offered in some time. Students would like the course to be offered again.
- K. McDermott provided some background information: the course was almost deleted in 2016, but the request was withdrawn after committee pushback.
- When it was offered, the course had an enrollment of around 300 which the department considered low compared to enrollments around 3000 for other FYE courses. The department would need to consider how this course fits into its curriculum.
- One member reminded the committee that these UNIV courses are offered on the backs of volunteers, so seeking instructors to teach this course would mean pulling people away from those teaching 1000-level FYE courses.
- One member felt that the course could be considered a capstone in the right context.
- In general, students would like to see more resources for transitioning out of college after graduation, especially since we put so many resources into transitioning students in.
- The committee considered possible next steps. It was decided that this issue should go back to John Volin and Michael Gilbert via the Senate Executive Committee. P. Bedore will bring it to both the CLAS C&C and SEC.

B. New 1000- and 2000-level courses:

1. Motion to add (M. Bradford, M. Hatfield) LLAS 2293 LLAS Foreign Study (#9563)

Proposed Catalog Copy

LLAS 2293. LLAS Foreign Study

Credits and hours by arrangement. May be repeated for credit (to a maximum of 12).

Prerequisite: Consent of the LLAS major advisor required before departure.

Course work undertaken within approved Education Abroad programs, usually focusing on the history, culture, and society of a particular Latin American or Caribbean country or countries.

Discussion

- Since large-scale changes are being made to the course numbering system, K. McDermott suggested that Scholastic Standards also consider updating the titles of all “Foreign Study” courses to read “International Study.” This is something the committee has discussed doing in the past, but there was no mechanism for making the universal change before. It will be suggested to Scholastic Standards that they standardize to “International” when the course renumbering changes go through.

The motion to add LLAS 2293 (#9563) was approved unanimously.

C. Revise 1000- and 2000-level courses:

1. Motion to revise (D. Burkey, D. Ouimette) AIRF 1000 Air Force Studies Ia (#6547) [Revise description and title]

Current Catalog Copy

AIRF 1000. Air Force Studies Ia

One credit. One class period and one 2-hour laboratory period. Intended for freshmen and sophomores.

Military customs and courtesies; leadership; Air Force mission; profession of arms; basics of flight.

Revised Catalog Copy

AIRF 1000. Heritage and Values of the United States Air Force

One credit. One class period and a two-hour laboratory.

Introduction to the United States Air Force with overview of the basic characteristics, missions, and organization of the Air Force. The two-hour laboratory period is for cadets only.

Discussion

- These 1000-level courses had been misrouted and were sent back to the UICC. Catalog copy changes were made as before in consultation with AIRF.

The motion to revise AIRF 1000 (#6547) was approved unanimously.

2. Motion to revise (M. Bradford, J. Chandy) AIRF 1200 Air Force Studies Ib (#6548) [Revise description and title]

Current Catalog Copy

AIRF 1200. Air Force Studies Ib

One credit. One class period and one 2-hour laboratory period. Intended for freshmen and sophomores.

Organization, mission, and functions of Department of Defense and the military services. Emphasis is on the U.S. Air Force.

Revised Catalog Copy

AIRF 1200. Heritage and Values of the United States Air Force

One credit. Recommended Preparation: AIRF 1000. One class period and a two-hour laboratory.

History and evolution of the United States Air Force; overview of the Department of the Air Force, its major commands, and an introduction of the principles and tenets of US airpower during warfare. The two-hour laboratory period is for cadets only.

Discussion

- AIRF 1000 was suggested as recommended preparation. It would not be a prereq because non-cadets can take AIRF 1200 without AIRF 1000, but cadets cannot. The recommended prep change was made to the catalog copy, and P. Bedore will verify that this is okay with AIRF.

The motion to revise AIRF 1200 (#6548) was approved unanimously.

3. Motion to revise (M. Brand, A. Appiah) KINS 2227 Exercise Prescription (#9300) [Revise prereqs]

Current Catalog Copy

KINS 2227. Exercise Prescription. Three credits. Prerequisite: KINS 1100; open only to students in Kinesiology programs.

Frequency, Intensity, Time, and Type or FITT principle of exercise prescription for apparently healthy adults; healthy populations with special considerations such as children, older adults, and women who are pregnant; special populations with chronic disease and health conditions such as diseases of cardiovascular, pulmonary, metabolic, and musculoskeletal systems as well as overweight and obesity.

Revised Catalog Copy

KINS 2227. Exercise Prescription. Three credits. Recommended Preparation: KINS 1100;

Prerequisite: Open only to students in Kinesiology programs.

Frequency, Intensity, Time, and Type or FITT principle of exercise prescription for apparently healthy adults; healthy populations with special considerations such as children, older adults, and women who are pregnant; special populations with chronic disease and health conditions such as diseases of cardiovascular, pulmonary, metabolic, and musculoskeletal systems as well as overweight and obesity.

Discussion

- There was a minor adjustment to the prereq/coreq language in the catalog copy.

The motion to revise KINS 2227 (#9300) was approved unanimously.

4. Motion to revise (G. Stuart, E. Schultz) WGSS 2250 Critical Approaches to Women's, Gender and Sexuality Studies (#9523) [Revise prereqs]

Current Catalog Copy

WGSS 2250. Critical Approaches to Women's, Gender, and Sexuality Studies (Formerly offered as WS 2250 and WS 3250.) Three credits. Prerequisite or corequisite: WGSS 1105; open to sophomores or higher. Theories practice, and methodologies of the Women's, Gender, and Sexualities Studies interdiscipline.

Revised Catalog Copy

WGSS 2250. Critical Approaches to Women's, Gender, and Sexuality Studies (Formerly offered as WS 2250 and WS 3250.) Three credits. Prerequisite or corequisite: Any 1000 level WGSS course; open to sophomores or higher. Theories, practice, and methodologies of the Women's, Gender, and Sexuality Studies interdiscipline.

Discussion

- The learning objectives could be more robust, and the syllabus mentions the Co-Op.
- C&C websites should post the document that L. Schlesselman provided on developing learning objectives. In general, we need a friendly user guide to course workflow.

The motion to revise WGSS 2250 (#9523) was approved unanimously.

- D. The General Education Oversight Committee recommends inclusion of the following 3000- or 4000-level courses in the Writing (W) Competency:
 1. Motion to add (M. Bradford, D. Ouimette) MCB 3843W Research Literature in Comparative Genomics (#7030)

Proposed Catalog Copy

MCB 3843W. Research Literature in Comparative Genomics. Three credits. Prerequisite: ENGL 1010 or 1011 or 2011; MCB 2400 or 2410; open only with consent of instructor. Not open for credit to students who have passed MCB 3841W when offered as "Comparative Genomics."

Current research in comparative genomics, which uses cross-species analyses to identify functional genome sequences. Primary research literature concerning the complex and dynamic nature of eukaryotic genomes. Emphasis on communicating scientific findings using experimental data.

Discussion

- The credit restriction against the topic in variable topics sections was added.
- The objectives in the syllabus are more course objectives rather than student learning objectives.

The motion to add MCB 3843W (#7030) was approved unanimously.

2. Motion to add (D. Burkey, M. Hatfield) SOWK 4100W Senior Seminar in Social Work (#8477)

Proposed Catalog Copy

SOWK 4100W. Capstone Senior Seminar in Social Work
Spring Semester. 4 credits. Prerequisite: Open only to Bachelor of Social Work students.
Capstone course integrating and analyzing social work theory and practice through
research, writing, and discussion of advanced texts.

Discussion

- There was concern about the number of credits for the course. It seemed more like a 3-credit course, but there was concern that the department needs the 1-credit for the major requirements. P. Bedore will let the proposer know that they need three hours of class time plus the lab.
- A line in the catalog copy about the course satisfying the information literacy exit requirements was removed. This kind of information is normally not included in catalog copy.

The motion to add SOWK 4100W (#8477) was approved unanimously.

- E. The General Education Oversight Committee recommends revision of the following 3000- or 4000-level courses in the Writing (W) Competency:

1. Motion to revise (M. Bradford, D. Burkey) MKTG 4997W Senior Thesis in Marketing (#8698)

[Revise prereqs]

Current Catalog Copy

MKTG 4997W. Senior Thesis in Marketing
Three credits. Hours by arrangement. Prerequisite: ENGL 1010 or 1011 or 2011; open only to Marketing Department Honor students with consent of the thesis advisor and the Marketing Department honors advisor; open to juniors or higher.

Revised Catalog Copy

MKTG 4997W. Senior Thesis in Marketing Three credits. Hours by arrangement.
Prerequisite: ENGL 1010 or 1011 or 2011; MKTG 3208, 3260; open only to Marketing

Department Honors students with consent of the thesis advisor and the Marketing Department honors advisor; open to juniors or higher.

Discussion

- There was a question about the catalog number of the course. If the numbering changes go through, the course will change to 4996W.

The motion to revise MKTG 4997W (#8698) was approved unanimously.

F. The General Education Oversight Committee recommends the following course for inclusion in Content Area 3 – Science and Technology, non-Lab:

1. Motion to add (M. Brand, D. Burkey) SPSS 1060 The Great American Lawn: History, Culture and Sustainability (#6267)

Discussion

- There was very in-depth and critical discussion of the CA3 content of this course. The dispute will likely lead to a revision of CA3 criteria that will make it harder to approve a course for CA3 in the future.

The motion to add SPSS 1060 (#6267) was approved unanimously.

G. For the information of the Senate Curricula and Courses Committee, the Chair approves the following Special Topics course for one offering in Winter Intensive Session:

1. UNIV 3995 Special Topics: Healthcare Internship with Atlantis Project – Portugal (#9099)

Attendance (in bold): **Pam Bedore (Chair), Michael Bradford, Daniel Burkey, John Chandy, David Ouimette, Eric Schultz, Mark Brand, Marcus Hatfield, Michael Ego, Kate Fuller, Lauren Schlesselman (Ex-Officio), Gina Stuart, Ama Appiah (student rep), Sai Vietla (student rep)**

Respectfully submitted by Karen C. P. McDermott
Adjourned 10:22am