Meeting began at 2:05 PM.

**Attendance and Introductions**
In attendance: Maureen Armstrong, Gerry Berkowitz, Maria-Luz Fernandez, Andrea Hubbard, Donna Korbel, Angela Rola, Cinnamon Adams, Rebecca Bacher, Kelly Bartlett, Jennifer Tibbetts, Kay Gruder, Morty Ortega, Daniel Pfeiffer, Merry Ryer, Kanu Caplash, Tina McCarthy

Not in attendance: Peter Gogarten, Katherine McCarthy, Michael Gilbert, Sara Harrington, Kelly Kennedy, Dela Tarpeh, Terrance Abney, Alexis Boylan

**Review and Approval of December Meeting Minutes**
Andrea Hubbard motioned for approval, Morty Ortega seconded, approved.

**Updates**
- New meeting location for spring semester (SU 410)
- Welcome to our new committee members!
- Rough start to the semester
- Karen McComb (Director of Health Promotion and Community Impact) and Rae Alexander (Director, International Student and Scholar Services) have been invited to join next month’s meeting

**Hartford Campus Evening Security**
- Maureen spoke to Deputy Chief Maggie Silver, who oversees UCPD at regional campuses
- At the Hartford campus there is a Security Guard on campus and UConn Police Officers
- There was a reduction in services hours of the security guard, not police officers
- Shifts were combined: M-Th 2-10, Fri & Sat 10a-6p (1 person) @ Hartford campus
- The security guard is not an active safety/police agent - role is to greet customers, contact police if needed (different uniform than police)
- There is a PD station in building and police patrol campus M-F 7-11, Sat 7-8, Sun 11-3
- There are police officers at SSW, law, etc.
- No security guard at Waterbury or Avery Point
- Stamford security guard hours also reduced
- Driving force was budget-driven and was made in conjunction with Campus Director (not just UCPD decision)
- Works closely with Hartford Police Department (community office is across the street)
- Parking Services has agreements with the garages in Hartford and has on-demand transportation
  - Donna will reach out to Dwight Atherton to learn more info
- Do students know the difference between security guard and police officer? How are they informed of the differences between the roles (including level of responsibility)
- If students need police presence after hours, do they contact UCPD or Hartford Police?

- Waterbury: Good relationship with police, 1-person minimum on at a time, Storrs campus is introducing some officers to Waterbury campus too so sometimes there are visiting officers. Sometimes Waterbury officers also go to Stamford
  - Relationship with Waterbury community police
  - Info desk (usually staffed by student; hired by admissions) right next to police sub-station
  - Maybe could look into student staff/info desk staffing at all campuses
- Could look into providing information about all campuses (e.g. parking, safety, information desk) for campus changers or students taking classes at campuses other than their home campus
  - Could this be sent by the Registrar staff when a campus change processed?
- Website, email attachment, app?
- Kelly and Becky will work to gather info for regional campuses
- Will see if Deputy Chief Maggie Silver can come to a future meeting to share info and answer some questions about safety and security at all campuses, especially regionals
- Angela will reach out to Kim (event planning in Hartford)
- Inviting controversial speakers to campus, anticipating potential issues, deciding if police presence is required (Chris Casa)
  - Event review process/protocol

**Open Source Materials for Classes**
- Lauren Slingluff, Associate Library Dean is working on having open source materials available for students
  - Add-on
  - Trying to work collaboratively when subcommittees are focusing on overlapping issues
  - What is open-source? Resources are public domain - easy to access online, no fees
- Looking for two SWC volunteers to join members of Scholastic Standards in learning about this program: Kanu and Morty
- This will tie in with our conversation about the Bookstore
  - Waterbury campus bookstore has had some staffing reductions that is causing some limitations - let’s expand the conversation
  - All other campuses have also had reductions; have they been that severe?

**Racism re: Coronavirus**
- Impact on international and Asian/Asian-American/Asian-presenting students and faculty/staff
- Jason Cheng from Asian and Asian American - resource guide in case “Yellow Peril” shows up in classrooms
- Students who are not here (staying home for Lunar New Year and then not coming back) will be cancelled at 100% refund

**Work Group for Undocumented/DACAmented students**
- Chaired by Dana Wilder and Nathan Fuerst
- Watching pending Supreme Court decision (“early Spring”)
  - University prepared to respond
- DACA clinics; students encouraged to re-file their DACA paperwork
- This was the first semester undocumented students can access institutional aid (do need to meet FAFSA deadline of 2/15)
- ODI website has more info

Meeting adjourned at 3:15 PM.