

University Senate Curricula and Courses Committee Minutes

Meeting Subtitles:

“Eric Laments his Inability to Enroll in CARS 4500” or

“The Group Pondered the Creation of Ex-Officio Emoji” or

“Members Threatened to Resign if Karen Stops Creating Fun Meeting Materials”

August 31, 2021 from 2:00pm-3:30pm

Meeting in WebEx

I. Opening Business

- A. Welcome: Meeting convened at 2:02pm
- B. Regrets: Alana Adams
- C. Minutes of May 3, 2021 passed with two abstentions.
- D. We will next convene in the electronic ether on September 21, 2021

II. Report of the Chair (E. Schultz for S. Wilson)

- A. University Senate – E. Schultz provided a “brief look forward.” The Senate will review and then later vote on the proposal for new Gen Eds.
- B. Senate Executive – The group has its first meeting this Friday.

III. Other Committee Reports

- A. UICC (M. Hatfield) – Nothing to report.
- B. Honors Board of Associate Directors (TBD) – E. Schultz will stay on HBAD.
- C. Scholastic Standards (TBD) – S. Wilson will be the rep for this committee if no one else volunteers.
Post-Meeting Note: G. Michna later volunteered to be the rep for Scholastic Standards.
- D. GEOC (M. Wagner) – GEOC meets tomorrow. They will talk about W revisions and clarifications. A working group will convene this year to suggest revisions to the Q guidelines. Another working group will meet to help define FYW’s place in the Gen Ed curriculum. GEOC will also be working this year to run a robust Provost’s Gen Ed Competition featuring incentives for the development of Gen Eds under the new guidelines and courses in Anti-Racism. GEOC has instituted a process for courses that may be declined.
- E. Δ2GE Working Group (M. Wagner) – The group collected as much feedback as possible and tried to incorporate as much of it as they could. With the help of Lauren Schlesselman and CETL, they developed language for “objectives” rather than “goals.” They will finalize the proposal soon, then introduce it in a special September meeting. The University Senate will vote on it in November.
 - One member had a question about Information, Digital, and Media Literacy (IDML) language. There is a page for it on the website, but nothing is listed. M. Wagner noted that they are finalizing the language and the website will be updated soon.
 - One member asked about the student perspective regarding the new Gen Eds. USG has the proposal on their radar, and there is student representation on the task force.

- Are there any advising community members on the task force? Yes, Mansour Ndiaye. A number of advisors also attended the feedback forums. M. Wagner suggested that they could run a special forum for advisors if there was interest. She asked S. Rusch to reach out to her.

IV. New Requests for Course Variants

A. Revised 1000- and 2000- level courses:

1. Motion to revise (E. Schultz, M. Hatfield) CE 2211 Engineering Economics I (#5814) [Revise Pre-reqs]

Current Catalog Copy

CE 2211. Engineering Economics I

1.00 credits

Prerequisites: Open only to CE and ENVE majors. Not open for credit to students who have taken CE 2210 or ENVE 2330. May not be taken out of sequence after passing CE 3220.

Grading Basis: Graded

Time value of money. Simple, compound, nominal, and effective interest rate. Present, future, and annual worth methods. Single payment, annuity series, gradient series. Rate of return method. Evaluation of alternative projects.

Revised Catalog Copy

CE 2211. Engineering Economics I

1.00 credits

Prerequisites: Open only to CE and ENVE majors. Not open for credit to students who have taken CE 2210 or ENVE 2330.

Grading Basis: Graded

Time value of money. Simple, compound, nominal, and effective interest rate. Present, future, and annual worth methods. Single payment, annuity series, gradient series. Rate of return method. Evaluation of alternative projects.

Discussion

- Syllabus feedback from the committee:
 - The syllabus refers to MATH 1122 or 1132 as prereqs but these are not listed in the CAR or the catalog copy. Should these be added?
 - Please include learning outcomes and a grading scale as a matter of best practices.
 - The syllabus still refers to the Co-op rather than the bookstore.
 - The syllabus should include the standard language about accommodations and other university policies.
- One member had a question about the course availability to only Engineering majors. Is the prereqs the right place for this restriction? The member had a student who was

concerned about such restrictions. It was noted that this enrollment restriction is fairly common, and the prereqs is generally where is it noted. There may be a better term for it, but adjusting it everywhere would be a very significant change.

- There was discussion of what is required to be in the syllabus, what is just best practice, and whether the syllabus really needs to be as long as it is now.

Motion to revise CE 2211 (#5814) was passed unanimously.

2. Motion to revise (M. McKenzie, M. Hatfield) KINS 1100 Exercise and Wellness for Everyone (#7079) [Revise Pre-reqs]

Current Catalog Copy

KINS 1100. Exercise and Wellness for Everyone

3.00 Credits

Prerequisites: Open only to students in Kinesiology programs.

Grading Basis: Graded

This course provides an overview of the five pillars of health (exercise, nutrition, sleep, stress and relationships), specifically emphasizing the role that exercise plays in health promotion and disease prevention across the lifespan by presenting the impacts of exercise in multiple domains including leisure time, culture, community, careers, and the workplace

Revised Catalog Copy

KINS 1100. Exercise and Wellness for Everyone

3.00 Credits

Prerequisites: None

Grading Basis: Graded

This course provides an overview of the five pillars of health (exercise, nutrition, sleep, stress and relationships), specifically emphasizing the role that exercise plays in health promotion and disease prevention across the lifespan by presenting the impacts of exercise in multiple domains including leisure time, culture, community, careers, and the workplace.

Discussion

- Syllabus feedback from the committee:
 - Is the authentication language is needed in the syllabus? If the course is being offered online, yes, but one member did not think the class will be virtual moving forward. The faculty member will be notified that if they intend to continue offering the course online, the language should be added.
 - There was some mention of a virtual conference in 2020. The proposer should be advised to update this.
 - Including decimals in the grading scale is recommended. (e.g. Is 89.5 a B+ or an A-?)

Motion to revise KINS 1100 (#7079) was passed with one abstention.

3. Motion to revise (K. Fuller, E. Schultz) KINS 2200 Introduction to Athletic Training (#7241 [Revise Pre-reqs and description])

Current Catalog Copy

KINS 2200. Introduction to Athletic Training

3.00 credits

Prerequisites: Open only to Exercise Science majors with consent of instructor. May not be taken out of sequence after passing KINS 3212.

Grading Basis: Graded

Basic and essential elements of athletic training. Includes discussion of the sports medicine team, legal and research aspects of athletic training, organizational policies, administrative responsibilities, and policies and procedures.

Revised Catalog Copy

KINS 2200. Introduction to Athletic Training

3.00 credits

Prerequisites: None

Grading Basis: Graded

This course is an introduction to basic principles of the athletic training profession. Content includes history of the athletic training profession, sports medicine team concepts and applications, environmental influences, health assessment screenings, basic injury and illness assessment, management and treatment, protective equipment, strength and conditioning concepts, and health risks related to the physically active. An overview of athletic training professional organizations and the role the athletic trainer plays in the health care system is introduced. Risk factors associated with blood-borne pathogens (BBP) and common diseases that affect the active population are investigated. Concepts of universal precautions and BBP training will also be provided.

Discussion

- Syllabus feedback from the committee:
 - Weights for assessments and a grading scale are recommended.
 - It is against university policy to grade on attendance.
- The CAR says the course is repeatable for credit, but members felt that this was not actually the case. Proposers sometimes confuse this question with being able to repeat the course for a higher grade. S. Wilson will verify the intent with the proposer.

Motion to revise KINS 2200 (#7241) was passed unanimously.

- B. The General Education Oversight Committee recommends revision of the following courses within or into General Education:
 1. Motion to revise (E. Schultz, T. Bontly) MUSI 3371Q Twentieth Century Theory and Analysis (#7684) [Dropping the Q]

Current Catalog Copy

MUSI 3371Q. Twentieth Century Theory and Analysis

3.00 credits

Prerequisites: MUSI 3314 and 3321; open to juniors or higher.

With consent of instructor, MUSI 3321 may be taken concurrently.

Recommended preparation: A course in mathematics.

Grading Basis: Graded

Analytical techniques appropriate to selected styles of twentieth century music. Problems in twentieth century counterpoint and composition.

Revised Catalog Copy

MUSI 3371. Twentieth Century Theory and Analysis

3.00 credits

Prerequisites: MUSI 3314 and 3321; open to juniors or higher.

With consent of instructor, MUSI 3321 may be taken concurrently.

Recommended preparation: A course in mathematics.

Grading Basis: Graded

Analytical techniques appropriate to selected styles of twentieth century music. Problems in twentieth century counterpoint and composition.

Discussion

- There was concern about when the course would lose its Q designation. It was clarified that the course will not lose its designation until the next catalog year. It can be offered in the Spring as Q, but it will no longer carry the Q as of Fall 2022.

Motion to revise MUSI 3371 (#7684) was passed unanimously.

2. Motion to revise (M. Hatfield, D. Ouimette) SOCI 3459/W Aging in American Society (#5215)
[Add CA2]

Current Catalog Copy

SOCI 3459. Aging in American Society

Also offered as HDFS 3240

3.00 credits

Prerequisites: Open only to juniors or higher.

Grading Basis: Graded

Social gerontology: the role and status of older people in a changing society. May be used only once to meet the distribution requirements.

SOCI 3459W. Aging in American Society

Also offered as HDFS 3240W

3.00 credits

Prerequisites: ENGL 1007 or 1010 or 1011 or 2011; Open only to juniors or higher.

Grading Basis: Graded

Social gerontology: the role and status of older people in a changing society. May be used only once to meet the distribution requirements.

Revised Catalog Copy

SOCI 3459. Aging and Society

3.00 credits

Prerequisites: Open only to juniors or higher.

Grading Basis: Graded

Sociological perspectives on the process of aging and the elderly population, including kinship relations, work and leisure, mental and emotional health issues, and policy issues that address the elderly. CA 2.

SOCI 3459W. Aging and Society

3.00 credits

Prerequisites: ENGL 1007 or 1010 or 1011 or 2011; Open only to juniors or higher.

Grading Basis: Graded

Sociological perspectives on the process of aging and the elderly population, including kinship relations, work and leisure, mental and emotional health issues, and policy issues that address the elderly. CA 2.

Discussion

- Syllabus feedback from the committee:
 - The learning objectives use the verb “understand.” CETL recommends using verbs that indicate what students can do. (e.g. describe, compare, demonstrate, etc)
- It was noted that the W course description needs the prereqs added in the catalog copy.
- It was noted that the course could be a great service learning course. Please ask the faculty member to reach out to J. Yakovich.
- Yes, GEOC has reviewed the course for CA2.

Motion to revise SOCI 3459/W Aging in American Society (#5215) was passed unanimously.

C. Revised 3000- and 4000-level S/U-graded courses:

1. Motion to revise (M. Hatfield, K. Fuller) SOWK 3700 Field Education I (#7261) [Revise grading to S/U]

Current Catalog Copy

SOWK 3700. Field Education I

3.00 credits

Prerequisites: Open only to Bachelor of Social Work students

Grading Basis: Graded

Students will be placed in field units in the community. They will engage in 200 hours of supervised field experience in generalist social work practice in the fall semester of their senior year.

Revised Catalog Copy

SOWK 3700. Field Education I

3.00 credits

Prerequisites: Open only to Bachelor of Social Work students

Grading Basis: Satisfactory/Unsatisfactory

Students will be placed in field units in the community. They will engage in 200 hours of supervised field experience in generalist social work practice in the fall semester of their senior year.

Discussion

- These are practicums, and we have reserved numbers for practicums. Should the proposers be encouraged to use the XX92 numbering convention? The Registrar noted that the department has a lot of these courses; they may run out of numbers. Changing the number might also require making quite a few changes to the prereqs of other courses.
- The advantage of using the practicum numbers is that it is easier for the university, including Career Services, to track these types of courses for reporting purposes.

Motion to revise SOWK 3700 (#7261) was passed unanimously.

2. Motion to revise (D. Ouimette, M. Hatfield) SOWK 3701 Field Education II (#7280) [Revise grading to S/U]

Current Catalog Copy

SOWK 3701. Field Education II

3.00 credits

Prerequisites: Open only to Bachelor of Social Work students

Grading Basis: Graded

Students continue their field placement in a field unit in the community. They will engage in 200 hours of supervised field experience in generalist social work practice in the spring semester of their senior year.

Revised Catalog Copy

SOWK 3701. Field Education II

3.00 credits

Prerequisites: Open only to Bachelor of Social Work students

Grading Basis: Satisfactory/Unsatisfactory

Students continue their field placement in a field unit in the community. They will engage in 200 hours of supervised field experience in generalist social work practice in the spring semester of their senior year.

Discussion

- As with the previous course, use of the XX92 numbering convention will be discussed with the proposer.

Motion to revise SOWK 3701 (#7280) was passed unanimously.

D. The University Interdisciplinary Courses Committee recommends approval of the follow new S/U-graded course:

1. Motion to add (M. Hatfield, D. Ouimette) UNIV 3088 Variable Topics (#6977)

Proposed Catalog Copy

UNIV 3088. Variable Topics

1:00-6:00 credits

Prerequisites: None.

Grading Basis: Satisfactory/Unsatisfactory

Current and emerging local/global topics of general interest to the university community. Open to all students. May be repeated for credit with a change in topic.

Discussion

- M. Hatfield gave some background on the course. There were no other comments or questions.

Motion to revise UNIV 3088 (#6977) was passed unanimously.

Attendance (in bold): Suzanne Wilson (Chair), Alana Adams, **Mary Ann Amalaradjou**, **Tom Bontly**, Mark Brand, **Peter Diplock** (ex-officio), **Kate Fuller**, **Marc Hatfield**, **Dalton Hawie** (*student rep*), **Matt McKenzie**, **George Michna**, **David Ouimette**, **Sharyn Rusch**, **Eric Schultz**, Steve Stifano, **Manuela Wagner** (Ex-Officio), **Julia Yakovich**, *Cindy Zhang (sabbatical Fall '21)*, *Terra Zuidema (Registrar alternate)*

Respectfully submitted by Dr. Karen C. P. McDermott

Adjourned 3:25pm