

Experiential Course Proposal Form

The Office of the Registrar will create and maintain an online web form that academic departments may use to submit proposals for new experiential courses or for revisions to existing experiential courses to bring them in line with the Senate's motion.

Deadlines

Experiential course proposals will be subject to existing course catalog deadlines and corresponding effective dates, the details of which are published on changecatalog.uconn.edu.

New Experiential Courses

Upon receipt of department proposals via the Experiential Course Proposal Form, the Office of the Registrar will create new experiential courses in line with the motion approved by the Senate. Courses will be created as requested by departments, and the Senate's motion authorizes the Office of the Registrar to create these courses with the understanding that the following course characteristics will be defined by the department without approval by or consultation with any school or college curricular committees or the University Senate:

- Course title and description
- Grading basis (Graded, Honors, S/U)
- Number of credits
- Repeatability
- Degree applicability
- Prerequisites and credit restrictions

The Office of the Registrar reserves the right to make any necessary editorial changes to catalog copy.

Revising Existing Experiential Courses

Departments may use the Experiential Course Proposal Form to revise experiential courses to adhere to the standards defined in the Senate's motion, but these revisions will be limited to the following characteristics: course number, course title, and course description. All other revisions must be proposed through the University Senate's Course Action Request Form.

Scope of Experiential Course Proposal Form

The determination of whether a proposal constitutes an appropriate use of the Experiential Course Proposal Form will be left to the discretion of the Office of the Registrar. If the Registrar's Office determines that the proposal is not an appropriate use of the form, the matter will be referred to the chairperson of the Senate Curricula and Courses Committee.