

University Senate Curricula and Courses Committee Minutes

Meeting Subtitles:

“Eric Takes the Opportunity to Bloviate” or “A hit, a very palpable hit!” or “The Registrar gets...Nasty.”

February 8, 2021 from 3:00pm-4:00pm

Meeting in Webex

I. Opening Business

- A. Welcome
- B. Regrets: J. Chandy, M. McKenzie
- C. Minutes of January 25, 2020 were eApproved.
- D. We will next convene in the electronic ether on February 22, 2021

II. Report of the Chair (E. Schultz)

University Senate – The committee will meet today at 4:00pm.

Senate Executive – No report.

Working group to prepare guidance on curriculum processes – This group will meet soon.

III. Other Committee Reports

- A. UICC (M. Hatfield) – The committee has not met.
- B. Honors Board of Associate Directors (E. Schultz) – The Honors Preliminary Plan of Study is now online. There were some issues with who the Plan was being routed to, but the issue has been fixed. Honors will host a Conversion Summit to help resolve inconsistencies and implement best-practices for Honors Conversions. Let E. Schultz know if you have any questions or concerns. Honors is also looking for faculty with a lot of experience with conversions to be part of the summit. Honors awarded its first University Honors Laureate (UHL) designation to a student who graduated in two and a half years.
- C. Scholastic Standards (L. Schlesselman) – No report.
- D. GEOC (M. Wagner) – There are lots of things in the pipeline that will become interesting soon, but not yet. M. Wagner, K. McDermott, and Beth Ginsberg will attend the AAC&U’s conference on Gen Ed this week.
- E. Δ2GE Working Group (M. Wagner) – The group is building a website and would like feedback. They do not have a URL yet, but it will be shared as soon as they do. They have been working on integrating Information Literacy as well.

IV. Old Business

A. Revised 1000- and 2000-level courses:

1. Motion to untable (S. Stifano, M. Hatfield) DMD 2200 Motion Graphics I (#3721) [Revise title, description, and prereqs]

Note: This course was tabled pending clarification of how students could complete the minor.

Current Catalog Copy

DMD 2200. Motion Graphics I

3.00 credits.

Prerequisites: DMD 1000 and 1030; open to Digital Media and Design majors and Digital Arts minors, others by instructor consent. Not open to students who have passed DMD 3200, 3210, 3220, or 3230.

Grading Basis: Graded

Introduction to creating visual effects and animated graphics.

Revised Catalog Copy

DMD 2200. Motion Design & Animation I

3.00 credits.

Prerequisites: DMD 1002 and 1102. Open to Digital Media & Design majors only, others with instructor consent.

Grading Basis: Graded

Introduction to concepts and strategies for creating motion designs, animations, and visual effects.

Discussion

- Consider adjusting the grading scale to address how grades other than whole numbers are handled.
- Grades are represented twice on the grading scale (such as a 92 is an A and A-).
- Consider clarifying if the letter grade explanation section applies to grades that are assigned for projects or if it means something else.
- Consider setting a minimum of time in advance that requests to use a token must be submitted for specifications grading.
- The department head responded to Senate C&C's concern about the minor. Courses in this minor are optional, not required. Other departments in the School of Fine Arts do not have this catalog language, so DMD wants to bring their courses into alignment.
- Non-FA majors need to get instructor consent. Is this standard? It is not standard, but it is not unheard of.

- The department indicated that they would like to remove the “Not open to” text from all the DMD courses submitted.
- M. Hatfield will reach out to the department to make sure they know what doing this means. E. Schultz noted that this sounds like something to include in the guidance document we are developing.
- M. Hatfield explained that removing this language can get a little complicated in PeopleSoft, as students may not know what is going on. In short, it is good to have “Not open to” language in the description. Students cannot get credit for the prereq course, so they will get a “nastygram” from the Registrar if they try to register. Students can always appeal to the department, though, and 100% of appeals are usually approved.

Motion to revise DMD 2200 (#3721) was approved unanimously.

2. Motion to revise (B. Keilty, G. Stuart) DMD 2300 3D Animation I (#3616) [Revise prereqs]

Current Catalog Copy

DMD 2300. 3D Animation I

3.00 credits

Prerequisites: DMD 1000 and 1030; open to Digital Media and Design majors and Digital Arts minors, others with instructor consent. Not open to students who have passed DMD 3300, 3305, 3350, 4310 or 4340.

Grading Basis: Graded

Introduction to 3D Animation techniques including key framing, curve editing, timing, squash and stretch, walk cycles, and the 12 principles of animation. SM-12/10/12

Revised Catalog Copy

DMD 2300. 3D Animation I

3.00 credits.

Prerequisites: DMD 1001 and 1101. Corequisites: DMD 1002 and 1102. Open to Digital Media & Design majors only, others with instructor consent.

Grading Basis: Graded

Introduction to 3D Animation techniques including key framing, curve editing, timing, squash and stretch, walk cycles, and the 12 principles of animation.

Discussion

- Consider adjusting the course objectives to be student learning objectives (what they will be able to do at the end of the course); student learning objectives provide students with the means to measure their own progress.
- Consider providing rubrics or other tools by which students’ projects will be measured.

- Please elaborate for the students on how participation will be graded so they know the measure by which they will be graded.
- Consider adjusting the grading scale to address how grades other than whole numbers are handled.
- Consider clarifying if the letter grade explanation section applies to grades that are assigned for projects or if it means something else.
- The “Not open to” language was removed, as in the previous course.

Motion to revise DMD 2300 (#3616) was approved unanimously.

3. Motion to revise (I. Soteriou, J. Yakovich) DMD 2500 Introduction to Digital Game Design (#3634) [Revise prereqs]

Current Catalog Copy

DMD 2500. Introduction to Digital Game Design

3.00 credits

Prerequisites: DMD 1000 and 1030; open to Digital Media and Design majors and Digital Arts minors, others with instructor consent. No open for credit for students who have passed DMD 3522 or 3560.

Grading Basis: Graded

Introduction to the principles of game design and development. History of the industry, story and game mechanics.

Revised Catalog Copy

DMD 2500. Introduction to Digital Game Design

3.00 credits.

Prerequisites: DMD 1002 and 1102. Open to Digital Media & Design majors only, others with instructor consent.

Grading Basis: Graded

Introduction to the principles of game design and development. History of the industry, story and game mechanics.

Discussion

- Consider adjusting the grading scale to address how grades other than whole numbers are handled.
- The “Not open to” language was removed, as in the previous two courses.

Motion to revise DMD 2500 (#3634) was approved unanimously.

- B. Motion to approve (GEOC, B. Keity) Proposal to add a non-voting member to GEOC representing the social justice and diversity institutes

Discussion

- M. Wagner indicated that GEOC is very much in favor of this action, especially given recent conversations. An FYW representative was recently added, and having them in the room to answer questions and offer their perspective has been very helpful.
- A couple of members thought the proposal was unclear about whether we are adding one or five members. One member also wanted to know how the representative will be chosen from among the five institutes.
- M. Wagner indicated that she was confident the institutes would find an equitable way to choose a representative.
- In response to the concern over wording, one member suggested the following: “one representative that will serve in support of the following institutes.”
- Discussion brought about the following edit: “and one individual representing all of the following five institutes.”

S. Stifano motioned to edit the language to say read “and one individual representing all of the following five institutes.” B. Keilty seconded. The amended language was approved unanimously.

The proposal to add a non-voting member to GEOC representing the social justice and diversity institutes was approved unanimously.

V. New Business

A. Revised 1000- and 2000-level courses:

1. Motion to revise (D. Ouimette, M. Hatfield) DRAM 1701 Acting I (#3720) [Revise credits, description]

Current Catalog Copy

DRAM 1701. Acting I

3.00 credits.

Prerequisites: May not be taken out of sequence after passing DRAM 1702.

Grading Basis: Graded.

Basic acting techniques, including improvisation and the use of the stage environment.

Revised Catalog Copy

DRAM 1701. Acting I

2.00 credits.

Prerequisites: Open to BFA Acting majors only. May not be taken out of sequence after passing DRAM 1702.

Grading Basis: Graded

Basic acting techniques.

Discussion

- The course credits are being adjusted to allow students to take them all in the first semester. The department noted that the course load will be adjusted to accommodate the smaller credit load.

- One member indicated that, from their experience, this was a “good call.”
- Consider adjusting the course objectives to be student learning objectives (what they will be able to do at the end of the course); student learning objectives provide students with the means to measure their own progress.
- Please elaborate for the students on how participation will be graded so they know the measure by which they will be graded and to assure them that they are not being graded on attendance since it is against university bylaws.
- Consider adjusting the grading scale to address how grades other than whole numbers are handled.

Motion to revise DRAM 1701 (#3720) was approved unanimously.

2. Motion to revise (I. Soteriou, S. Stifano) DRAM 1801 Stage Movement I (#3719) [Revise credits]

Current Catalog Copy

DRAM 1801: Stage Movement I.

3.00 credits.

Prerequisites: May not be taken out of sequence after passing DRAM 1802.

Grading Basis: Graded

Conditioning the body to increase strength, flexibility, and sensitivity. Exploration of movement concepts in space, time and energy values, and mind body and environment relationships.

Revised Catalog Copy

DRAM 1801. Stage Movement I.

2.00 credits.

Open to BFA Acting majors only. May not be taken out of sequence after passing DRAM 1802.

Grading Basis: Graded

Conditioning the body to increase strength, flexibility, and sensitivity. Exploration of movement concepts in space, time and energy values, and mind-body and environment relationships.

Discussion

- Please elaborate for the students on how participation will be graded so they know the measure by which they will be graded.
- Consider adjusting the grading scale to address how grades other than whole numbers are handled.

Motion to revise DRAM 1801 (#3719) was approved unanimously.

3. Motion to revise (G. Stuart, D. Ouimette) DRAM 1901 Voice and Speech I (#3718)

[Revise credits]

Current Catalog Copy

DRAM 1901: Voice and Speech I.

3.00 credits.

Prerequisites: May not be taken out of sequence after passing DRAM 1902.

Grading Basis: Graded

Study of the skills required to develop an expressive, injury-free voice and improved diction on and off the stage.

Revised Catalog Copy

DRAM 1901. Voice and Speech I.

2.00 credits.

Prerequisites: Open to BFA Acting majors only. May not be taken out of sequence after passing DRAM 1902.

Grading Basis: Graded

Study of the skills required to develop an expressive, injury-free voice and improved speech on and off the stage.

Discussion

- Please elaborate for the students on how participation will be graded so they know the measure by which they will be graded and to assure them that they are not being graded on attendance since it is against university bylaws.
- Consider adjusting the grading scale to address how grades other than whole numbers are handled.

Motion to revise DRAM 1901 (#3718) was approved unanimously.

4. Motion to revise (I. Soteriou, B. Keilty) MATH 1070Q Mathematics for Business and Economics (#2214) [Revise prereqs, description]

Current Catalog Copy

MATH 1070Q. Mathematics for Business and Economics

3.00 credits

Prerequisites: Recommended preparation: MATH 1011 or equivalent

Grading Basis: Graded

Linear equations and inequalities, exponents and logarithms, matrices and determinants, linear programming. Applications.

Revised Catalog Copy

MATH 1070Q. Mathematics for Business and Economics

3.00 credits

Prerequisites: Recommended preparation: MATH 1011 or equivalent. Not open for credit to students who have passed MATH 1132Q.

Grading Basis: Graded

Linear equations and inequalities, matrices, systems of linear equations, and linear programming; sets, counting, probability and statistics; mathematics of finance; applications to business and economics.

Discussion

- The request looks like a straight credit restriction. One member asked if we should we also include Honors calculus. It was noted that we would need to consider MATH 1132, 1152, and 2142. Does the proposer want a restriction for all the courses that substitute for one another?
- Consider adding student learning objectives (what they will be able to do at the end of the course); student learning objectives provide students with the means to measure their own progress.
- Please include the graded component values, a grading scale on the syllabus, and university policies on the syllabus.

Motion to revise MATH 1070Q (#2214) was approved unanimously.

5. Motion to revise (B. Keilty, K. Fuller) MATH 1071Q Calculus for Business and Economics (#2234) [Revise description]

Current Catalog Copy

MATH 1071Q. Calculus for Business and Economics

3.00 credits

Prerequisites: None. Recommended prep: MATH 1011 or the equivalent, and MATH 1070, and a qualifying score on the mathematics placement assessment. Not open to students who have passed MATH 1110. Only one credit for students who have passed MATH 1121, 1131, 1151 or 120.

Grading Basis: Graded

Derivatives and integrals of algebraic, exponential and logarithmic functions. Functions of several variables. Applications.

Revised Catalog Copy

MATH 1071Q. Calculus for Business and Economics

3.00 credits

Prerequisites: None. Recommended prep: MATH 1011 or the equivalent, and MATH 1070Q, and a qualifying score on the mathematics placement assessment. Not open to

students who have passed MATH 1110. Only one credit for students who have passed MATH 1121, 1131Q, or 1151Q.

Grading Basis: Graded

Derivatives and integrals of algebraic, exponential, and logarithmic functions.

Applications to business and economics.

Discussion

- A comma was added after “exponential.”
- The 120 course was deleted from the catalog copy.
- One member noted that the Math Placement website does not list this course as one of the courses that requires the exam. Another noted that the exam is only recommended prep, so that is likely why.
- Consider adding student learning objectives (what they will be able to do at the end of the course); student learning objectives provide students with the means to measure their own progress.
- Please include the graded component values, a grading scale, and university policies on the syllabus.

Motion to revise MATH 1071Q (#2234) was approved unanimously.

6. Motion to revise (M. Hatfield, I. Soteriou) NURS 2175 Global Politics of Childbearing & Reproduction (#3261) [Revise description]

Current Catalog Copy

NURS 2175. Global Politics of Childbearing & Reproduction

3.00 credits

Prerequisites: None.

Grading Basis: Graded

Maternal health and reproductive issues on a global scale. Focused and sustained examination of the social, cultural, and political forces which organize childbirth and reproductive experiences. CA 1. CA 4-INT.

Revised Catalog Copy

NURS 2175. Global Politics of Childbearing & Reproduction

3.00 credits

Prerequisites: None.

Grading Basis: Graded

Maternal health and reproductive issues on a global scale. Focused and sustained examination of the social, cultural, and political forces which organize childbirth and reproductive experiences. Emphasizes a critical exploration of the diversity of women’s

childbirth and reproductive experiences and the past and current approaches to this care from a global perspective. CA 1. CA 4-INT.

Discussion

- Consider adjusting the grading scale to address how grades other than whole numbers are handled.

Motion to revise NURS 2175 (#3261) was approved unanimously.

B. The General Education Oversight Committee recommends revision of the following existing 3000- or 4000-level courses within or into the Gen Ed curriculum:

1. Motion to revise (M. Hatfield, G. Stuart) AH 3175E Environmental Health (#3962) [Revise prereqs]

Current Catalog Copy

AH 3175E. Environmental Health

3.00 credits

Prerequisites: BIOL 1102; CHEM 1122; open to Allied Health Sciences, Environmental Sciences, Environmental Studies and Engineering majors, others with instructor consent; open to juniors or higher. Recommended preparation: a course in animal anatomy and physiology.

Grading Basis: Graded

Course will focus on the environmental health consequences of exposure to toxic chemicals, food contaminants and radiation. Basic principles of toxicology will be discussed, followed by lectures on specific topics such as: cancer, occupational hazards, radiation, genetic biomonitoring, risk assessment techniques, risk/benefit analysis, social/legal aspects of regulating toxic chemicals, and other related topics.

Revised Catalog Copy

AH 3175E. Environmental Health

3.00 credits.

Prerequisites: College level biology and chemistry (BIOL 1102 or higher; CHEM 1122 or higher) open to Allied Health Sciences, Environmental Sciences, Environmental Studies and Engineering majors, others with instructor consent; open to juniors or higher.

Recommended preparation: a course in animal anatomy and physiology.

Grading Basis: Graded

Environmental Health consequences of exposure to toxic chemicals, food contaminants and radiation. Basic principles of toxicology and specifics on cancer, occupational hazards, radiation, genetic biomonitoring, risk assessment techniques, risk/benefit analysis, social/legal aspects of regulating toxic chemicals, and other related topics.

Discussion

- Some minor edits were made to streamline the catalog copy.
- There was a question about how the prereqs were listed. One member thought the relevant courses should be listed. Another member pointed out that doing so would exclude transfer credits. There was then discussion of why the parenthetical was needed. One member felt that it should either be left it at “College level biology and chemistry” or the copy should be specific about the exact courses.
- The graded components add up to 99.8%, rather than 100%.
- Please elaborate for the students on how participation will be graded so they know the measure by which they will be graded. Is there a rubric?
- Consider adjusting the grading scale to address how grades other than whole numbers are handled.

B. Keily motioned to table AH 3175E (#3962) pending clarification of the prereqs. I. Soteriou seconded. The motion to table was approved unanimously.

2. Motion to revise (B. Keilty, G. Stuart) DGS 4234W Diagnostic Molecular Technologies (#4116) [Revise prereqs]

Current Catalog Copy

DGS 4234W. Diagnostic Molecular Technologies

3.00 credits

Prerequisites: MCB 2400 or 2410 (DGS must take 2410); ENGL 1007 or 1010 or 1011 or 2011; AH 3121 or MCB 4211 (can be taken concurrently); open to students in DGS or MLS Prgm, others w/ inst. consent. Cannot be taken out of sequence after passing DGS 4235, 4503, 4510, 4511, 4514, 4515, 4550.

Grading Basis: Graded

DNA and RNA diagnostic technologies used in clinical settings; clinical applications in prenatal diagnosis; cancer management, transplantation, paternity testing, forensic medicine and microbiology.

Revised Catalog Copy

DGS 4234W. Diagnostic Molecular Technologies

3.00 credits

Prerequisites: MCB 2400 or 2410; ENGL 1007 or 1010 or 1011 or 2011; AH 3121 or MCB 4211 (can be taken concurrently); open to students in DGS or MLS Programs, others with instructor consent.

Grading Basis: Graded

DNA and RNA diagnostic technologies used in clinical settings; clinical applications in prenatal diagnosis; cancer management, transplantation, paternity testing, forensic medicine and microbiology.

Discussion

- It appears the department wants to strike the “cannot be taken out of sequence” language. One member wondered if this was intentional. Should some of this be retained to keep students well-informed? This will be verified with proposer.
- Consider adding student learning objectives (what they will be able to do at the end of the course); student learning objectives provide students with the means to measure their own progress.

Motion to revise DGS 4234W (#4116) was approved unanimously.

Attendance (in bold): Eric Schultz (Chair), Kate Fuller, Manuela Wagner (Ex-Officio), Alana Adams, Mark Brand, John Chandy, **Marc Hatfield, Benjamin Keilty** (student rep), Matt McKenzie, **George Michna, David Ouimette, Sharyn Rusch, Lauren Schlesselman** (Ex-Officio), **Irene Soteriou** (student rep), **Steve Stifano, Gina Stuart, Julia Yakovich**, Terra Zuidema

Respectfully submitted by Karen C. P. McDermott

Adjourned 4:00 pm